

WEST DEER TOWNSHIP SUPERVISORS MEETING



December 21, 2016

6:00 p.m./Public Hearing/Tax Millage Rate

7:30 p.m./2017 Budget/Regular Business Meeting

Members present:
Dr. DiSanti _____
Mr. Florentine _____
Mr. Guerre _____
Mrs. Hollibaugh _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mr. Fleming _____

**WEST DEER TOWNSHIP
Board of Supervisors
December 21, 2016**

6:00 pm: Public Hearing/Tax Millage Rate/Ordinance No. 415

7:30 pm: 2017 Budget/Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Registered Comments from the Public
5. Comments from the Public
6. 2017 Final Budget
 - Streetlight Assessment Ordinance No. 414
 - Resolution No. 2016-18: Adoption of 2017 Budget
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities & Payroll
 - D. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks and Recreation Board
12. Engineer's Report
13. Resolution No. 2016-19: Vacant Property Recovery Program (92 Benjamin Street)
14. Ordinance No. 413: Acceptance of Crystal Springs Court
15. 2016 Demolition Project
16. Rebecca Residence PILOT Agreement
17. Ice Breakers for Public Works Garage
18. Municipal Building Parapet Repair
19. Set Joint Meeting: Fire Company No. 3
20. Committee Reports
21. Old Business
22. New Business
23. Set Agenda: Reorganization Meeting, Tuesday, January 3, 2017 @ 8 pm
24. Comments from the Public
25. Adjournment

6:00 P.M. PUBLIC HEARING – TAX MILLAGE RATE

- OPEN PUBLIC HEARING
- PLEDGE OF ALLEGIANCE
- ROLL CALL – MR. MATOR
- PUBLIC HEARING ADVERTISED IN COMPLIANCE WITH THE LAW

THE PUBLIC HEARING IS FOR THE WEST DEER TOWNSHIP BOARD OF SUPERVISORS TO CONSIDER ADOPTION OF THE FOLLOWING ORDINANCE:

ORDINANCE NO. 415

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, FIXING THE GENERAL MILLAGE RATE FOR THE 2017 TAX YEAR AT 2.99 MILS.

(ORDINANCE ATTACHED)

AT THIS POINT, WE WILL OPEN THE FLOOR TO PUBLIC COMMENT. ALL THOSE WHO ARE INTERESTED IN SPEAKING THIS EVENING, PLEASE RISE TO BE SWORN IN.

PUBLIC COMMENTS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 415 FIXING THE GENERAL MILLAGE RATE FOR THE 2017 TAX YEAR AT 2.99 MILS.

MOTION SECOND AYES NAYES

DR. DISANTI	—	—	—	—
MR. FLORENTINE	—	—	—	—
MR. GUERRE	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
MRS.HOLLIBAUGH	—	—	—	—
MR. FLEMING	—	—	—	—

ADJOURNMENT/PUBLIC HEARING

I MOVE TO ADJOURN THE PUBLIC HEARING AT _____ P.M.

MOTION SECOND AYES NAYES

MRS.HOLLIBAUGH	—	—	—	—
DR. DISANTI	—	—	—	—
MR. FLORENTINE	—	—	—	—
MR. GUERRE	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
MR. FLEMING	—	—	—	—

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 415

**AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY,
COMMONWEALTH OF PENNSYLVANIA, FIXING THE GENERAL MILLAGE RATE FOR
THE 2017 TAX YEAR AT 2.99 MILS.**

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, West Deer Township is desirous of offering many quality services to its residents; and

WHEREAS, West Deer Township must levy a tax to ensure the cost of these services is covered;

NOW, THEREFORE, the Township of West Deer hereby ordains and enacts a general purpose tax levy on all real property set at **2.99 mils**, effective 1 January 2017.

ORDAINED AND ENACTED this 21st day of December 2016.

ATTEST:

WEST DEER TOWNSHIP

Township Manager

Chairman of the Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

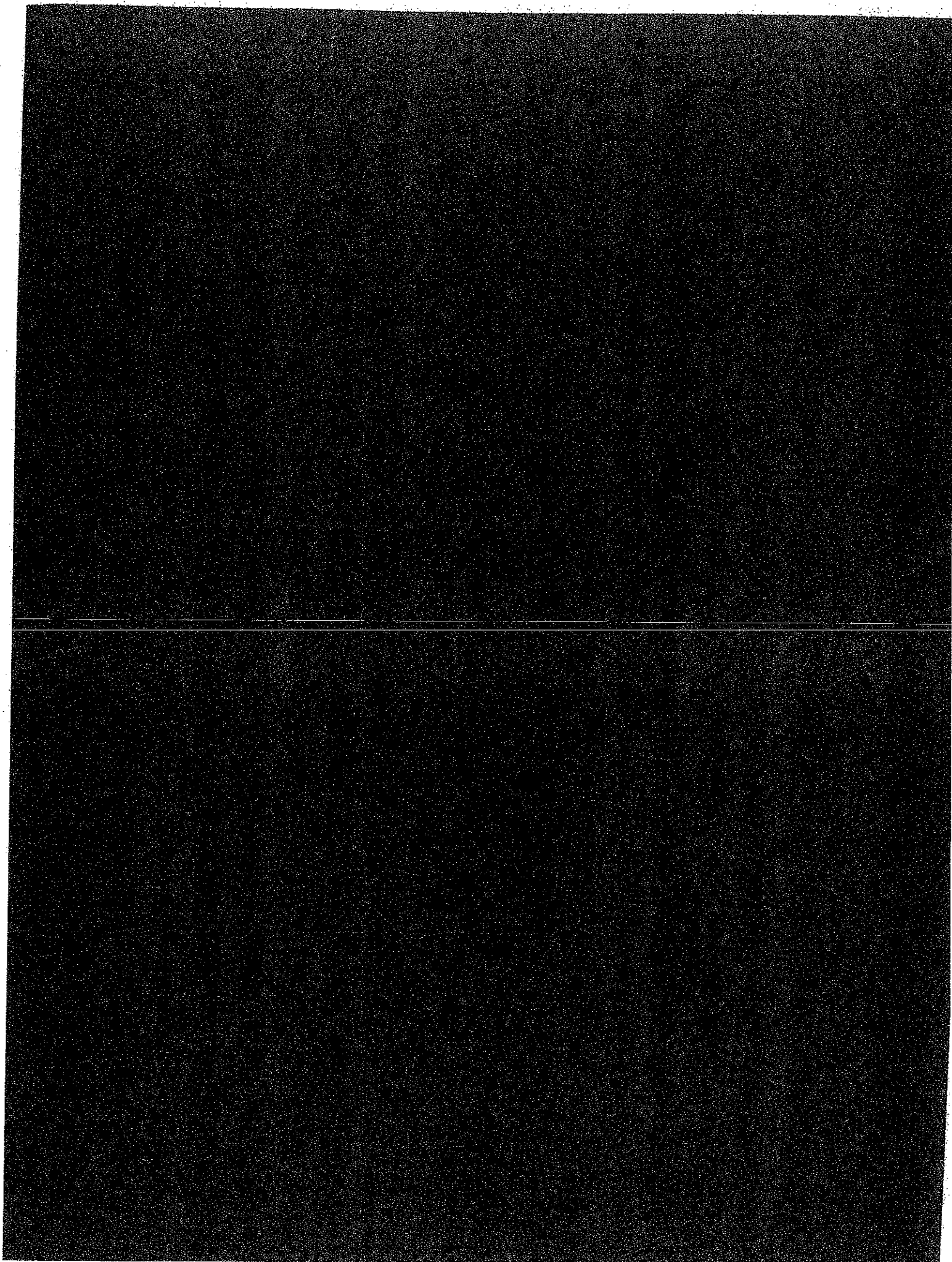
I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 21 December 2016, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Jeffrey D. Fleming, Chairperson				
Richard DiSanti, Vice Chairperson				
Rick W. Florentine				
Leonard Guerre				
Shirley Hollibaugh				
Joyce Romig				
Gerry Vaerewyck				

WITNESS my hand and the seal of the Township on this 21st day of December 2016.

[SEAL]

By: _____
Daniel Mator
Township Manager.



OPEN REGULAR MEETING

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

REGISTERED COMMENTS FROM THE PUBLIC

- None

4

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

5

2017 FINAL BUDGET

THE TOWNSHIP CURRENTLY HAS A STREET LIGHT ASSESSMENT THAT OF \$30 PER AFFECTED PARCEL THAT CAN NO LONGER SUSTAIN THE RELATED EXPENSES. THE BOARD DISCUSSED THIS MATTER AT ITS BUDGET WORKSHOPS AND AGREED THAT AN INCREASE OF \$5 (\$35 TOTAL) TO THE ASSESSMENT IS NECESSARY.

• **ORDINANCE NO. 414: STREET LIGHT ASSESSMENT INCREASE**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, SETTING THE STREET LIGHT ASSESSMENT RATE AT \$35 PER AFFECTED PARCEL FOR THE 2017 TAX YEAR.

(ORDINANCE ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 414 SETTING THE STREET LIGHT ASSESSMENT RATE AT \$35 PER AFFECTED PARCEL FOR THE 2017 TAX YEAR.

MOTION SECOND AYES NAYES

DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. FLEMING	___	___	___	___

6

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 414

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, SETTING THE STREET LIGHT ASSESSMENT RATE AT \$35 PER AFFECTED PARCEL FOR THE 2017 TAX YEAR.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, West Deer Township has elected to annually assess the cost of public safety provided by street lights; and

WHEREAS, West Deer Township's Street Light Fund does not carry a balance sufficient enough to cover all expenditures for calendar year 2017;

NOW, THEREFORE, the Township of West Deer hereby ordains and enacts a street light assessment rate of \$35 per affected parcel, effective 1 January 2017.

ORDAINED AND ENACTED this 21st day of December 2016.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Jeffrey D. Fleming, Chairman
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 21 December 2016, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Jeffrey D. Fleming, Chairperson				
Richard DiSanti, Vice Chairperson				
Rick W. Florentine				
Leonard Guerre				
Shirley Hollibaugh				
Joyce Romig				
Gerry Vaerewyck				

WITNESS my hand and the seal of the Township on this 21st day of December 2016.

[SEAL]

By: _____
Daniel Mator
Township Manager.

THE BOARD WILL NOW ENTERTAIN A MOTION TO ADOPT THE 2017 BUDGET. BEFORE THAT HAPPENS, HOWEVER, THE TOWNSHIP MANAGER AND TOWNSHIP SOLICITOR WISH TO INFORM THE BOARD AND THOSE IN ATTENDANCE OF IMPORTANT REVISIONS THAT THEY FEEL ARE IMPORTANT TO BE MADE – ALL WITHIN THE LAW – BUT WHOSE NEED AROSE AFTER THE LAST BUDGET WORKSHOP.

MR. MATOR AND MR. HAPPEL...

THE BOARD OF SUPERVISORS WILL HAVE FOUR BUDGET OPTIONS BASED UPON THE OUTCOME OF THE MILLAGE INCREASE ORDINANCE NO. 415 VOTE AND THE INFORMATION PROVIDED REGARDING THE REVISIONS RECOMMENDED BY THE TOWNSHIP MANAGER AND TOWNSHIP SOLICITOR. OPTIONS A AND C WERE ADVERTISED IN ACCORDANCE WITH THE LAW, AND OPTIONS B AND D INCORPORATE THE AFOREMENTIONED REVISIONS TO OPTIONS A AND C:

OPTION A: MILLAGE ORDINANCE FAILED / DO NOT ACCEPT RECOMMENDATIONS

OPTION B: MILLAGE ORDINANCE FAILED / ACCEPT THE RECOMMENDATIONS

OPTION C: MILLAGE ORDINANCE PASSED / DO NOT ACCEPT THE RECOMMENDATIONS

OPTION D: MILLAGE ORDINANCE PASSED / ACCEPT THE RECOMMENDATIONS

**OPTION A: IF ORDINANCE NO. 415 FAILS AND
THE BOARD REJECTS THE
RECOMMENDATIONS FOR REVISIONS**

THE 2017 BUDGET PROPOSES NO REAL ESTATE TAX INCREASE – THE REAL ESTATE TAX MILLAGE WILL REMAIN AT 1.99 MILS AND THE STREET LIGHT ASSESSMENT RATE WILL BE SET AT \$35 PER AFFECTED PARCEL FOR THE 2017 TAX YEAR.

GENERAL FUND BUDGET

Revenues: \$5,635,817.42
Expenditures: \$5,635,817.42

STREET LIGHTING FUND BUDGET

Revenues: \$ 78,795.00
Expenditures \$ 77,500.00

FIRE TAX FUND BUDGET

Revenues: \$ 195,000.00
Expenditures: \$ 195,000.00

CAPITAL RESERVE FUND BUDGET

Revenues: \$ 90.00
Expenditures \$ --

LIQUID FUELS FUND BUDGET

Revenues: \$ 410,364.75
Expenditures \$ 240,750.00

OPERATING RESERVE FUND BUDGET

Revenues: \$ 175.00
Expenditures: \$ 737,254.22

**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2016-18**

**A RESOLUTION ADOPTING THE 2017 BUDGET OF THE TOWNSHIP
OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA.**

BE IT RESOLVED by the Board of Supervisors of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, and in accordance with the authority granted by the Laws of the Commonwealth of Pennsylvania, being but not limited to the applicable provisions of the Second Class Township Code and the West Deer Township Home Rule Charter, and as follows.

Section 1: The Board of Supervisors of West Deer Township prepared a proposed budget for all funds for year 2017, gave public notice, made the proposed budget available for public inspection, and held a public hearing in accordance with the Second Class Township Code and Home Rule Charter of West Deer Township.

Section 2: That for the revenues and expenditures of the fiscal year 2017 the following amounts are hereby projected and appropriated from the fund equities, revenues, and other financing sources available for the year 2017 for the specific purposes set forth:

GENERAL FUND BUDGET

Revenues: \$5,635,817.42
Expenditures: \$5,635,817.42

STREET LIGHTING FUND BUDGET

Revenues: \$ 78,795.00
Expenditures: \$ 77,500.00

FIRE TAX FUND BUDGET

Revenues: \$ 195,000.00
Expenditures: \$ 195,000.00

CAPITAL RESERVE FUND BUDGET

Revenues: \$ 90.00
Expenditures: \$ --

LIQUID FUELS FUND BUDGET

Revenues: \$ 410,364.75
Expenditures: \$ 240,750.00

OPERATING RESERVE FUND BUDGET

Revenues: \$ 175.00
Expenditures: \$ 737,254.22

Section 3: The West Deer Township Board of Supervisors hereby adopts the final budget as heretofore proposed. The Real Estate Tax millage will remain at 1.99 mils for the year 2017.

Section 4: This budget may be amended from time to time by the Board of Supervisors in accordance with the provisions of the Second Class Township Code and the West Deer Township Home Rule Charter. All budget amendments shall be adopted by resolution by the Board of Supervisors.

ADOPTED this 21 day of December, 2016 by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Jeffrey D. Fleming, Chairman
Board of Supervisors

OPTION B: IF ORDINANCE NO. 415 FAILS AND THE BOARD ACCEPTS THE RECOMMENDATIONS FOR REVISIONS

THE 2017 BUDGET PROPOSES NO REAL ESTATE TAX INCREASE – THE REAL ESTATE TAX MILLAGE WILL REMAIN AT 1.99 MILS AND THE STREET LIGHT ASSESSMENT RATE WILL BE SET AT \$35 PER AFFECTED PARCEL FOR THE 2017 TAX YEAR.

GENERAL FUND BUDGET

Revenues: \$5,638,888.29
Expenditures: \$5,638,888.29

STREET LIGHTING FUND BUDGET

Revenues: \$ 88,795.00
Expenditures \$ 85,189.25

FIRE TAX FUND BUDGET

Revenues: \$ 195,000.00
Expenditures: \$ 195,000.00

CAPITAL RESERVE FUND BUDGET

Revenues: \$ 90.00
Expenditures \$ --

LIQUID FUELS FUND BUDGET

Revenues: \$ 410,364.75
Expenditures \$ 240,750.00

OPERATING RESERVE FUND BUDGET

Revenues: \$ 175.00
Expenditures: \$ 760,221.38

2017 WEST DEER TOWNSHIP BUDGET

Manager's Recommended Revisions to Advertised Budget (No Tax Increase)

GENERAL FUND	ACTUAL 2013	ACTUAL 2014	ACTUAL 2015	BUDGETED 2016	2016 ACTUAL as of 11/23/16	2016 PERCENTAGE as of 11/23/16	PROPOSED 2017	CHANGE FROM 2016	CHANGE FROM ORIGINAL
01 01 301 Real Estate Taxes									
301.100 Real Estate Taxes - Current Year	\$ 1,340,785.41	\$ 1,380,573.79	\$ 1,370,874.75	\$ 1,402,455.00	\$ 1,351,113.79	96.34%	\$ 1,389,329.64	\$ -0.9%	\$ 19,573.01
01 380 Miscellaneous Revenues									
380.430 Health Insurance Contribution - Tax Collec	\$ 170.40	\$ 212.40	\$ 244.32	\$ 304.08	\$ 278.74	91.67%	\$ -	\$ -100.0%	\$ 323.28
01 392 Interfund Operating Transfers									
392.095 Transfers from Operating Reserve Fund	\$ 353,278.97	\$ 375,453.35	\$ 393,383.92	\$ 720,110.22	\$ 720,110.22	100.00%	\$ 760,221.38	\$ 5.6%	\$ (22,967.16)
01 403 Tax Collection									
403.105 Salary -- Tax Collector	\$ 18,228.85	\$ 18,684.57	\$ 19,151.64	\$ 19,726.23	\$ 18,082.35	91.67%	\$ 19,726.23	\$ 0.0%	\$ (33.33)
403.196 Healthcare / Life / Disability Insurance	\$ 4,159.26	\$ 4,767.16	\$ 5,436.47	\$ 6,082.08	\$ 6,150.18	101.12%	\$ -	\$ -100.0%	\$ (6,895.80)
492.002 Transfers to Street Lighting Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 10,000.00	\$ 0.0%	\$ 10,000.00
02 Street Lighting Assessment Fund									
02 100 Cash									
02 100.010 Regular Checking Account	\$ -	\$ -	\$ -	\$ 13,103.50	\$ 4,135.90	31.56%	\$ 241.46	\$ -98.2%	\$ 1,000.00
02 392.001 Transfers from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 10,000.00	\$ -	\$ (10,000.00)
02 403 Tax Collection									
02 403.215 Postage - Tax Bills	\$ 10.91	\$ 446.16	\$ 970.00	\$ -	\$ 952.50	-	\$ 950.00	\$ -	\$ 950.00
02 403.310 Commissions -- Real Estate Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 3,939.25	\$ -	\$ 3,939.25
02 403.340 Printing - Tax Bills	\$ 2,474.00	\$ 3,191.99	\$ 2,674.52	\$ -	\$ 2,787.16	-	\$ 2,800.00	\$ -	\$ 2,800.00
95 Operating Reserve Fund									
95 492 Interfund Operating Transfers	\$ 353,278.97	\$ 375,453.35	\$ 393,383.92	\$ 720,110.22	\$ 720,110.22	100.00%	\$ 760,221.38	\$ 5.6%	\$ 22,967.16
95 492.010 Transfers to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -
TOTAL									
							\$ 21,656.41		HIGHER

**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2016-18**

**A RESOLUTION ADOPTING THE 2017 BUDGET OF THE TOWNSHIP
OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA.**

BE IT RESOLVED by the Board of Supervisors of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, and in accordance with the authority granted by the Laws of the Commonwealth of Pennsylvania, being but not limited to the applicable provisions of the Second Class Township Code and the West Deer Township Home Rule Charter, and as follows.

Section 1: The Board of Supervisors of West Deer Township prepared a proposed budget for all funds for year 2017, gave public notice, made the proposed budget available for public inspection and held a public hearing in accordance with the Second Class Township Code and Home Rule Charter of West Deer Township.

Section 2: That for the revenues and expenditures of the fiscal year 2017 the following amounts are hereby projected and appropriated from the fund equities, revenues, and other financing sources available for the year 2017 for the specific purposes set forth:

GENERAL FUND BUDGET

Revenues: \$5,638,888.29
Expenditures: \$5,638,888.29

STREET LIGHTING FUND BUDGET

Revenues: \$ 88,795.00
Expenditures: \$ 85,189.25

FIRE TAX FUND BUDGET

Revenues: \$ 195,000.00
Expenditures: \$ 195,000.00

CAPITAL RESERVE FUND BUDGET

Revenues: \$ 90.00
Expenditures: \$ --

LIQUID FUELS FUND BUDGET

Revenues: \$ 410,364.75
Expenditures: \$ 240,750.00

OPERATING RESERVE FUND BUDGET

Revenues: \$ 175.00
Expenditures: \$ 760,221.38

Section 3: The West Deer Township Board of Supervisors hereby adopts the final budget as heretofore proposed. The Real Estate Tax millage will remain at 1.99 mils for the year 2017.

Section 4: This budget may be amended from time to time by the Board of Supervisors in accordance with the provisions of the Second Class Township Code and the West Deer Township Home Rule Charter. All budget amendments shall be adopted by resolution by the Board of Supervisors.

ADOPTED this 21st day of December, 2016 by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Jeffrey D. Fleming, Chairman
Board of Supervisors

**OPTION C: IF ORDINANCE NO. 415 PASSES
AND THE BOARD REJECTS THE
RECOMMENDATIONS FOR REVISIONS**

THE 2017 BUDGET PROPOSES A ONE MIL REAL ESTATE TAX INCREASE. THE REAL ESTATE TAX MILLAGE WILL BE SET AT 2.99 MILS AND THE STREET LIGHT ASSESSMENT RATE WILL BE SET AT \$35 PER AFFECTED PARCEL FOR THE 2017 TAX YEAR.

GENERAL FUND BUDGET

Revenues: \$6,120,817.42
Expenditures: \$6,120,817.42

STREET LIGHTING FUND BUDGET

Revenues: \$ 78,795.00
Expenditures \$ 77,500.00

FIRE TAX FUND BUDGET

Revenues: \$ 195,000.00
Expenditures: \$ 195,000.00

CAPITAL RESERVE FUND BUDGET

Revenues: \$ 90.00
Expenditures \$ --

LIQUID FUELS FUND BUDGET

Revenues: \$ 410,364.75
Expenditures \$ 240,750.00

OPERATING RESERVE FUND BUDGET

Revenues: \$ 175.00
Expenditures: \$ 543,671.63

**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2016-18**

**A RESOLUTION ADOPTING THE 2017 BUDGET OF THE TOWNSHIP
OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA.**

BE IT RESOLVED by the Board of Supervisors of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, and in accordance with the authority granted by the Laws of the Commonwealth of Pennsylvania, being but not limited to the applicable provisions of the Second Class Township Code and the West Deer Township Home Rule Charter, and as follows.

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Revenues:	\$6,120,817.42
Expenditures:	\$6,120,817.42

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Revenues:	\$ 78,795.00
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FIRE TAX FUND BUDGET

Revenues:	\$ 195,000.00
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CAPITAL RESERVE FUND BUDGET

Revenues:	\$ 90.00
Expenditures:	\$ --

LIQUID FUELS FUND BUDGET

Revenues:	\$ 410,364.75
Expenditures:	\$ 240,750.00

OPERATING RESERVE FUND BUDGET

Revenues:	\$ 175.00
Expenditures:	\$ 543,671.63

Section 3: The West Deer Township Board of Supervisors hereby adopts the final budget as heretofore proposed. The Real Estate Tax millage will increase to 2.99 mils for the year 2017.

Section 4: This budget may be amended from time to time by the Board of Supervisors in accordance with the provisions of the Second Class Township Code and the West Deer Township Home Rule Charter. All budget amendments shall be adopted by resolution by the Board of Supervisors.

ADOPTED this 21st day of December, 2016 by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Jeffrey D. Fleming, Chairman
Board of Supervisors

**OPTION D: IF ORDINANCE NO. 415 PASSES
AND THE BOARD ACCEPTS THE
RECOMMENDATIONS FOR REVISIONS**

THE 2017 BUDGET PROPOSES A ONE MIL REAL ESTATE TAX INCREASE. THE REAL ESTATE TAX MILLAGE WILL BE SET AT 2.99 MILS AND THE STREET LIGHT ASSESSMENT RATE WILL BE SET AT \$35 PER AFFECTED PARCEL FOR THE 2017 TAX YEAR.

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FIRE TAX FUND BUDGET

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CAPITAL RESERVE FUND BUDGET

Revenues: \$ 90.00
Expenditures \$ --

LIQUID FUELS FUND BUDGET

Revenues: \$ 410,364.75
Expenditures \$ 240,750.00

OPERATING RESERVE FUND BUDGET

Revenues: \$ 175.00
Expenditures: \$ 547,065.78

2017 WEST DEER TOWNSHIP BUDGET

Manager's Recommended Revisions to Advertised Budget (One Mill Tax Increase)

01 GENERAL FUND	ACTUAL 2013	ACTUAL 2014	ACTUAL 2015	BUDGETED 2016	2016 ACTUAL as of 11/23/16	2016 PERCENTAGE as of 11/23/16	PROPOSED 2017	CHANGE FROM 2016	CHANGE FROM ORIGINAL	
01 380 Miscellaneous Revenues										
380.430 Health Insurance Contribution - Tax Collect	\$ 170.40	\$ 212.40	\$ 244.32	\$ 304.08	\$ 278.74	91.67%	\$ -	\$ -100.0%	\$ 323.28	
01 392 Interfund Operating Transfers										
392.095 Transfers from Operating Reserve Fund	\$ 353,278.97	\$ 375,453.35	\$ 393,383.92	\$ 720,110.22	\$ 720,110.22	100.00%	\$ 547,065.78	\$ -24.0%	\$ (3,394.15)	
01 403 Tax Collection										
403.105 Salary - Tax Collector	\$ 18,228.85	\$ 18,684.57	\$ 19,151.64	\$ 19,726.23	\$ 18,082.35	91.67%	\$ 19,726.23	\$ 0.0%	\$ (33.33)	
403.196 Healthcare / Life / Disability Insurance	\$ 4,159.26	\$ 4,787.16	\$ 5,436.47	\$ 6,082.08	\$ 6,150.18	101.12%	\$ -	\$ -100.0%	\$ (6,895.80)	
492.002 Transfers to Street Lighting Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 10,000.00	\$ 0.0%	\$ 10,000.00	
02 Street Lighting Assessment Fund										
02 100 Cash										
02 100.010 Regular Checking Account	\$ -	\$ -	\$ -	\$ 13,103.50	\$ 4,135.90	31.56%	\$ 241.46	\$ -98.2%	\$ 1,000.00	
02 392.001 Transfers from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 10,000.00	\$ -	\$ (10,000.00)	
02 403 Tax Collection										
02 403.215 Postage - Tax Bills	\$ 10.91	\$ 446.16	\$ 970.00	\$ -	\$ 952.50	-	\$ -	\$ -	\$ 950.00	
02 403.310 Commissions - Real Estate Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 3,939.25	\$ -	\$ 3,939.25	
02 403.340 Printing - Tax Bills	\$ 2,474.00	\$ 3,191.99	\$ 2,674.52	\$ -	\$ 2,787.16	-	\$ 2,800.00	\$ -	\$ 2,800.00	
95 Operating Reserve Fund										
95 492 Interfund Operating Transfers										
95 492.010 Transfers to General Fund	\$ 353,278.97	\$ 375,453.35	\$ 393,383.92	\$ 720,110.22	\$ 720,110.22	100.00%	\$ 547,065.78	\$ -24.0%	\$ 3,394.15	
TOTAL								\$ 2,083.40	HIGHER	

**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2016-18**

**A RESOLUTION ADOPTING THE 2017 BUDGET OF THE TOWNSHIP
OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA.**

BE IT RESOLVED by the Board of Supervisors of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, and in accordance with the authority granted by the Laws of the Commonwealth of Pennsylvania, being but not limited to the applicable provisions of the Second Class Township Code and the West Deer Township Home Rule Charter, and as follows.

Section 1: The Board of Supervisors of West Deer Township prepared a proposed budget for all funds for year 2017, gave public notice, made the proposed budget available for public inspection and held a public hearing in accordance with the Second Class Township Code and Home Rule Charter of West Deer Township.

Section 2: That for the revenues and expenditures of the fiscal year 2017 the following amounts are hereby projected and appropriated from the fund equities, revenues, and other financing sources available for the year 2017 for the specific purposes set forth:

GENERAL FUND BUDGET

Revenues:	\$6,123,888.29
Expenditures:	\$6,123,888.29

STREET LIGHTING FUND BUDGET

Revenues:	\$ 88,795.00
Expenditures:	\$ 85,189.25

FIRE TAX FUND BUDGET

Revenues:	\$ 195,000.00
Expenditures:	\$ 195,000.00

CAPITAL RESERVE FUND BUDGET

Revenues:	\$ 90.00
Expenditures:	\$ --

LIQUID FUELS FUND BUDGET

Revenues:	\$ 410,364.75
Expenditures:	\$ 240,750.00

OPERATING RESERVE FUND BUDGET

Revenues:	\$ 175.00
Expenditures:	\$ 547,065.78

Section 3: The West Deer Township Board of Supervisors hereby adopts the final budget as heretofore proposed. The Real Estate Tax millage will increase to 2.99 mils for the year 2017.

Section 4: This budget may be amended from time to time by the Board of Supervisors in accordance with the provisions of the Second Class Township Code and the West Deer Township Home Rule Charter. All budget amendments shall be adopted by resolution by the Board of Supervisors.

ADOPTED this 21st day of December, 2016 by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Jeffrey D. Fleming, Chairman
Board of Supervisors

• **RESOLUTION NO. 2016-18: ADOPTION OF THE 2017 BUDGET**

A RESOLUTION ADOPTING THE 2017 BUDGET OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA.

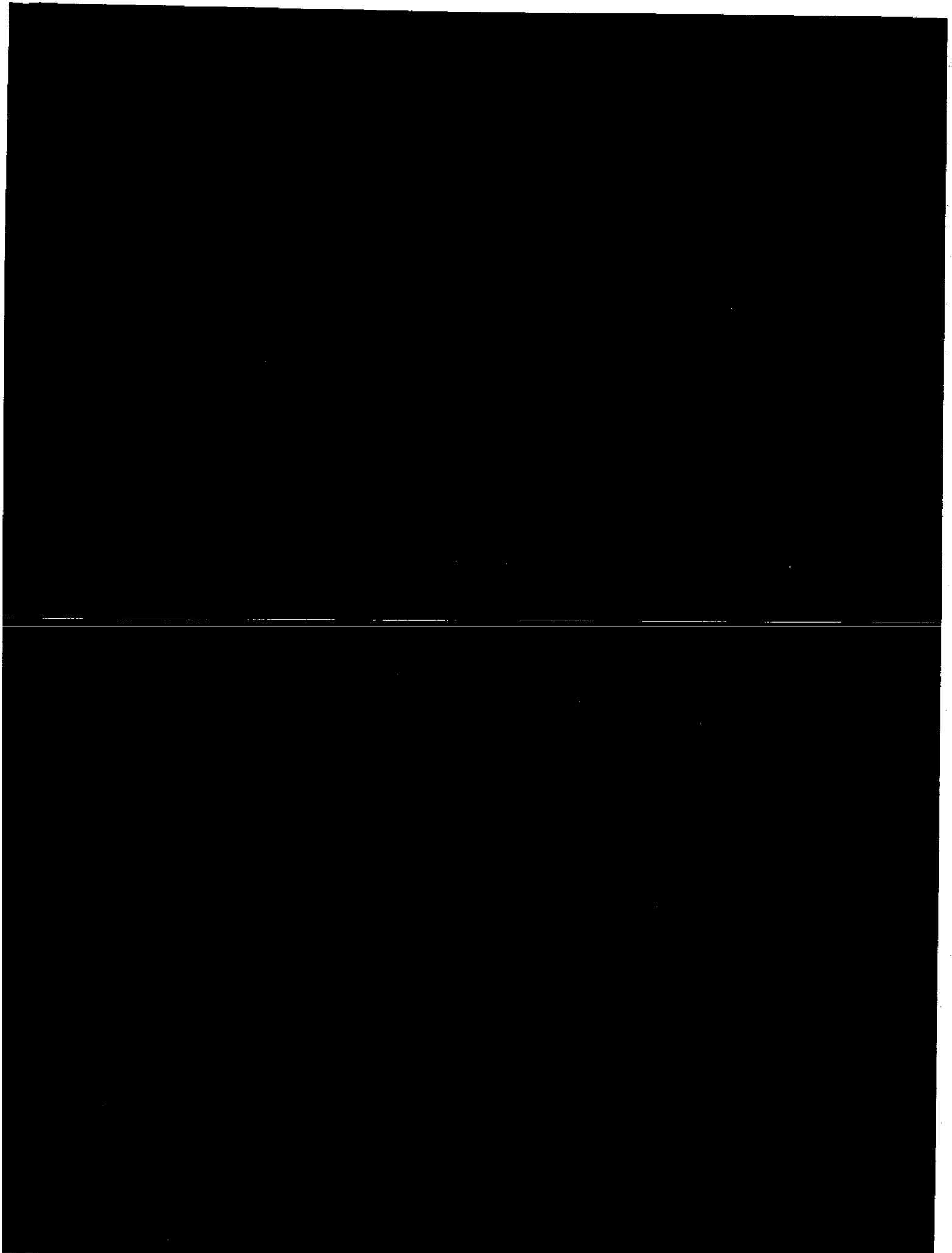
(ALL FOUR RESOLUTIONS ARE ATTACHED – USE THE ONE PERTAINING TO THE BOARD’S DECISION ON THE TAX MILLAGE INCREASE).

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2016-18: THE 2017 BUDGET.

MOTION SECOND AYES NAYES

DR. DISANTI	—	—	—	—
MR. FLORENTINE	—	—	—	—
MR. GUERRE	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. FLEMING	—	—	—	—



ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE NOVEMBER 16, 2016 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE NOVEMBER 16, 2016 MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MR. VAEREWYCK	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
DR. DISANTI	—	—	—	—
MR. FLORENTINE	—	—	—	—
MR. GUERRE	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. FLEMING	—	—	—	—

7

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Richard W. DiSanti, Jr., Rick W. Florentine, Leonard Guerre, Shirley Hollibaugh, Joyce A. Romig and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

Chairman Fleming opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

Mr. Happel announced the Board held an Executive Session to discuss employee matters and union negotiation matters.

REGISTERED COMMENTS FROM THE PUBLIC

- None.

COMMENTS FROM THE PUBLIC

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. Jim Cesnick, Michael Road, stated he objected to Item #23 on the agenda – Tax Millage Rate Increase Ordinance (Possible) – and expressed that he did not understand how the Board could vote on a tax increase when they had only one budget workshop. He requested the Board delete the item from the agenda until the workshop is completed and people have an opportunity to look at the budget and comment on the budget before this happens.

Chairman Fleming responded that the motion on the Board's agenda was to *advertise* the ordinance necessary to entertain an increase at a later meeting.

Mr. Cesnick asked for clarification as to what was being considered that evening, and Mr. Mator read from Item #23 on the Agenda: *At its public budget workshop meeting, the Board of Supervisors briefly discussed the possibility of raising the tax millage rate to provide for items such as an increased road program. In order to be compliant with the Township Charter, the Board must decide whether or not to advertise an ordinance authorizing such an increase. That is what is being discussed tonight. The vote itself for passage of a possible increased millage rate would take place in December.*

Mr. Happel pointed out there is a process to be followed by the Township of West Deer to raise the millage rate. First, the Board needs to advertise a hearing if it chooses to increase the tax millage rate. Mr. Happel indicated what was being discussed that evening is whether or not the Board wants to advertise a hearing where the public could make their comments regarding the millage increase. He added that, at that point in time, a vote may be taken by the Township Supervisors on whether or not to increase the millage. Mr. Happel reiterated what Chairman Fleming stated: There was no ordinance for a tax increase being voted upon that evening.

Supervisor Vaerewyck countered that there was a draft copy of the ordinance to raise the millage rate in the Board's agenda packet.

Mr. Happel again clarified that no ordinance was being voted upon that evening, and all that was being considered was the advertisement of the ordinance and public hearing.

Mr. Vaerewyck then asserted that what was in the Board's packet was not consistent with the Charter because it was not discussed in the past. He then asked who was it that authorized the agenda item and the draft ordinance.

Mr. Mator indicated the issue was discussed at the last budget workshop. He expressed that the Township has to follow the Charter as Mr. Happel advised earlier. Mr. Mator further explained that one month prior to passing an ordinance, it must be advertised. He stated that two weeks earlier the Board held a public budget workshop and the Chairman requested that the Board of Supervisors mull over the Budget and think about whether an increase was necessary, and that the Board held no meetings since then. He asked the Board if his statement was correct, and the Board concurred. Mr. Mator then stated that -- therefore -- in order for the Board to entertain an increase -- whether it is adopted or not -- it would need to be on the meeting agenda in order for the Board to adhere to the procedure spelled out in the Township Charter.

Supervisor Vaerewyck stated he disagreed with the process, and said that Mr. Happel just stated that the Board was not following the Charter.

Mr. Happel immediately corrected Mr. Vaerewyck and again indicated Item #23 has to be on the agenda for the Board to address whether or not it wants to take the next step (holding a hearing for the public to make comments). He pointed out that if the item was not on the agenda, the Board would not be able to do that under the Home Rule Charter. Mr. Happel summarized his statement by saying "If it's not on the agenda, you can't discuss it -- so it's on the agenda."

- Mr. Bob Nolan, 4774 Bayfield Road, commented on his concern regarding what he has heard about the millage rate increase. Before Mr. Nolan went on, Chairman Fleming asked where Mr. Nolan heard about the increase since the Board did not yet discuss it. Mr. Nolan said he heard it from friends in the Township through personal contact.

Mr. Nolan commented that the new home development in West Deer should be generating additional revenue. He therefore did not understand why an increase was necessary.

Mr. Nolan also stated that senior citizens' average monthly income is not rising very much, and that a tax increase would be a burden for them. He said he felt tax increases should be based on the cost of living, and not on the one or two mil increase he has heard rumored in the Township.

Supervisor Florentine again asked Mr. Nolan where he heard of a one or two mil increase. Mr. Nolan responded that he saw the Budget, but Mr. Mator and some of the Board members interjected and clarified that the current draft Budget has no tax increase in it.

Supervisor Vaerewyck then stated that the sample ordinance in the agenda packet said 2.99 percent.

Chairman Fleming halted the discussion and stated that there was never any talk about raising the taxes. He added that the Board all lives in West Deer, too, so an increase would affect them as well. He explained that the Board talked about one mil very briefly and that was it. He stated that he knows no one wants a tax increase, but pointed out that West Deer has the 9th lowest Township taxes in Allegheny County.

Mr. Nolan responded that the Township also has a 1½ percent transfer tax, and that he felt that needed to be taken into consideration. He said that if the Board says we have the ninth lowest Township tax, then we need to take into consideration the transfer tax, too.

Chairman Fleming thanked Mr. Nolan for his comments, and stated that his concern was where Mr. Nolan got this information regarding the tax increase since the Board did not yet discuss the matter. He asked "Where did this come from?"

Mr. Vaerewyck stated that Mr. Nolan could pass around the sample ordinance in the agenda packet that showed a 2.99 percent increase and handed Mr. Nolan his copy. Supervisor Vaerewyck indicated that the 2.99 figure came from the agenda packet and commented that a one percent increase was also in a letter from Mr. Mator recommending such an increase.

Mr. Mator corrected Mr. Vaerewyck by stating his letter did not make any such recommendation, offered to get a copy of the memorandum at that moment to validate what he was saying, and asked Mr. Vaerewyck to retract his statement because it was not true. Mr. Mator clarified that his memorandum did not recommend a tax increase at all, but advised the Board that it is up to them to raise taxes if they so choose, and we are in a position in this Township that if roads are going to be paved, the Board is eventually going to have to raise taxes. Mr. Mator also added that the Township is behind on the Road Program.

Mr. Mator explained the reality of the tax situation to all of those in attendance. He stated that West Deer does not have the same tax revenue sources as other similarly sized municipalities. Mr. Mator added that West Deer also does not have any business taxes, and that state law precludes it from enacting any. He used the Richland Township Wal-Mart – assessed at \$7 million – as an example and stated that if that Wal-Mart was in West Deer Township it would generate just \$13,930 in total taxes.

Mr. Nolan said he would like to thank the Police Department – stating that we are rated the third safest municipality in the State of Pennsylvania – and he thanked the Public Works crew for clearing the roads. He also stated that Mr. Mator's explanation was valuable, and said facts like the ones Mr. Mator gave are facts a lot of the people do not know, but are very important.

Mr. Mator thanked Mr. Nolan, and stated that the Township tries to get information like that out to people – such as using the *Town Flyer* once a year to explain the differences between school taxes and Township taxes – but that it is an ongoing effort to educate the public.

Mr. Nolan acknowledged what Mr. Mator said by stating that he has seen that the public often panics. He then asked Mr. Mator for clarification regarding the additional homes being built in the Township, specifically why the additional property taxes they generate would not be enough to eliminate the need for a possible tax increase.

Mr. Mator explained that the Township can only tax what is assessed by Allegheny County, and that Allegheny County can sometimes take *years* to get the Township the new assessments. Mr. Nolan asked if there was anything that could be done about that, and Mr. Mator replied that the Township and officers in the County Real Estate Department have been trying, but that they have not been able to get any movement on assessments.

Chairman Fleming addressed the people at this time stating nowhere was it said from this Board that we were going to raise the millage to three. He asked the Board if he was wrong. The majority of the Board stated he was correct, but Mr. Vaerewyck disagreed.

Supervisor Vaerewyck argued that it was in the agenda packet sheet he just passed around, and it said 2.99.

Mr. Mator addressed Mr. Vaerewyck and indicated that although he does not engage in conversations on Facebook, he follows the Facebook posts. He stated that he knew the rumors were started on Facebook – not from the agenda packet – and saw the possible tax increase figures posted on Facebook.

Mr. Mator addressed Mr. Nolan, and asked him to confirm that Mr. Nolan had posted that he heard the rumor at a Republican Committee meeting. Mr. Nolan answered affirmatively. Mr. Mator then asked Mr. Nolan what evening that meeting took place. Mr. Nolan replied Wednesday.

Mr. Mator then asked the Board of Supervisors when they received their agenda packets. The Board members either answered Thursday or Friday. So Mr. Mator concluded his argument by stating that the misinformation floating around the Township did not come from Board discussions or the agenda packet, because Mr. Nolan had posted the information *before* the agenda was even drafted – it was not drafted until Thursday around noon – let alone distributed.

Mr. Vaerewyck questioned why 2.99 was put in the packet? Mr. Mator answered – because as Chairman Fleming indicated – that it was the only figure discussed at the budget workshop meeting because Mr. Mator was asked the value of one additional mil.

- Mr. Robert Anderson, 17 Millerstown Culmerville Road, asked how much of a tax increase the Board is proposing.

Mr. Mator answered that they have not yet even discussed the amount, and that was the point of it being on the agenda that evening.

Chairman Fleming stated that the Board is going to hold a public hearing to discuss whether or not to increase the property tax millage.

Mr. Happel agreed with Mr. Mator and clarified Mr. Fleming's position. He explained that – in reality – the Board is simply going to discuss whether or not they will have a meeting increasing the millage rate and to advertise the meeting if that is what they choose.

Mr. Anderson asked how the people would be informed of such a meeting. Mr. Mator responded that the hearing and ordinance would be advertised in the newspaper and would also be posted to the Township website.

To alleviate fears, Mr. Mator read the following from his report to the Supervisors:

You will see two ordinances on your meeting agenda. They are to advertise the Streetlight Assessment Ordinance (already agreed upon), and to increase the tax millage rate for 2017. I want to be crystal clear on this: No one is pushing the second ordinance on you. It is there because *if* you decide to raise the millage rate – the possibility of which you discussed at the workshop – then you **MUST** vote to advertise the Ordinance in November to comply with the Charter. The Ordinance would then be voted upon at your December meeting. So it **HAS** to be on there. If you vote for it, vote it down, or disregard it, it still has to be on the agenda.

Dr. DiSanti asked Mr. Mator to discuss the average of what residents are paying in taxes. Mr. Mator responded that the average assessment is \$111,400.00, so the average taxpayer at 1.99 mils pays roughly \$18.00 per month for the services the Township provides. Therefore a one mil increase would be \$9.00 per month.

Mr. Anderson commented that it seemed that the Township is playing catch-up with the roads, and asked why the roads were not maintained over the years.

Mr. Mator agreed with him, and explained that there was no formal road program when he was hired, but that a program was implemented that requires \$1 million per year just to keep pace so the roads do not fall behind again. That – he said – was the difficult decision the Board of Supervisors faces.

Mr. Anderson thanked Mr. Mator, and stated that he felt the residents are not as upset at the Township as they are toward the School District when it comes to taxes, but that – unfortunately – the Township bears the brunt of the public ire.

Mr. Anderson then stated he supports the police department, but asked if they really need a super police “interceptor” instead of a regular car.

Chief Lape and Mr. Mator explained that the “interceptor” model is a regular Ford Explorer, but that the interceptor name simply means it is certified for police duty – that it is not supercharged or anything like that – and that it has to be certified for liability reasons.

Mr. Anderson thanked them for their explanation, and said that is the information he feels the people need to know.

Mr. Florentine responded kindly, but stated that is why people need to ask the questions to the Township and come to meetings rather than getting information from Facebook.

Chief Lape explained the bid process, and the savings the Township receive.

Dr. DiSanti stated that the Board has to take into consideration all the costs incurred by the Township. He mentioned the cost of a quality staff, and that as the Township does more street and stormwater work, the engineering costs go up as well.

- Mr. Dominic Distilo, 8 Kelly Court, commented on advertisements, the website, and the proposed tax increase.

In regard to the advertising, Mr. Distilo criticized the Township website and said he would not have known of the meeting had he not seen the Facebook discussion.

Supervisor DiSanti asked Mr. Distilo what was on Facebook, and Mr. Distilo read from Supervisor Vaerewyck’s post:

This wednesday is the West Deer supervisors meeting. A 50% property tax increase is on the agenda- item 23. The current budget has \$5.6 million in spending and \$4.9 million in income. It is being balanced by using \$737,000 from savings. There are virtually no cuts anywhere and big increases in pay for many employees. There are a lot of people in the township on fixed and low incomes that this is going to hurt a lot. If you are concerned, you need to show up.

Dr. DiSanti thanked Mr. Distilo for that information, and Mr. Distilo again criticized the Township and what he perceived to be “back room dealings” in regard to advertising because so few people were in attendance at the meeting. He stated that newspaper advertisements are not the way to go, and that “Facebook is free.”

Mr. Mator asked Mr. Distilo to expand on why he felt the website was inadequate for getting information out to the public. Mr. Distilo replied that the site is not that elaborate, and that there were only a few links. He said all the website had was calendar items and that nobody knew what was going to be discussed at the meeting.

Mr. Mator explained that the information Mr. Distilo was contained in the agenda, and directed Mr. Distilo to the dropdown "Documents" tab at the upper right corner of the website. He explained that the agendas are located there.

Mr. Distilo said he missed that section, and apologized. But he stated he still felt more advertising was required.

Mr. Distilo also questioned – as Mr. Nolan did earlier – why the new development was not yet generating more revenue for the Township.

Mr. Mator pulled up a slide on the projector showing everyone that the Township has to use the assessment figure the County gives them. He explained that the Township cannot assume that additional funds will be available, because the law states that the Township use the figures the County gives it.

Mr. Distilo countered that West Deer is a depressed area, and that more money should be put into a better football stadium to attract people to the area. He argued that such a stadium would bring people together as a community and would help in the area of concession sales.

Finally, Mr. Distilo stated that the possible tax increase – though minimal to many people – may be a burden for others.

- Mr. Jim Cesnick, Michael Road, commented that he does not use Facebook. He commented that Item 23 does not say *Authorize Advertisement* and recommended more clarity on what's on the agenda.
- Ms. Dulcia Gum, 70 Simon Road, questioned if the Township has an Impact Fee. Multiple supervisors stated that the Township does indeed have an Impact Fee.

Supervisor DiSanti explained the impact fee, how it is administered, and where West Deer stood in comparison to other municipalities in relation to the amount of an impact fee charged.

- Mr. Dominic Distilo, 8 Kelly Court, commented on the possibility of the Township and School District working together on millages. He also indicated that he felt that the solicitor and engineer might be great people, but that Township work could be done for a lot less with other qualified people.

ACCEPT MINUTES

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to accept the minutes of the October 19, 2016 meeting as presented. A roll call vote was taken. Members voting yes, Mrs. Hollibaugh, Dr. DiSanti, Mr. Florentine, Mr. Guerre, Mrs. Romig, and Mr. Fleming. Member voting no, Mr. Vaerewyck. Motion carried 6-1.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report.

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
October 31, 2016

I - GENERAL FUND:

	<u>October</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	288,833.34	5,183,935.14	88.53%
Expenditures	246,238.29	4,511,300.69	77.04%

Cash and Cash Equivalents:

Sweep Account	812,165.85	812,165.85
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II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted	13,154.28
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Fire Tax Fund:

Sweep Account - Restricted	120,107.11
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State/Liquid Fuels Fund:

Sweep Account - Restricted	3,241.74
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136,503.13

Investments:

Operating Reserve Fund:

Sweep Account - Reserved	575,961.27
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Capital Reserve Fund:

Sweep Account - Reserved	346,285.93
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922,247.20

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 10/31/16

1,870,916.18

Interest Earned October 2016 **62.82**

Restricted - Money which is restricted by legal or contractual requirements.
Reserved - Money which is earmarked for a specific future use.

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to approve the Finance Officer's Report as submitted. Motion carried unanimously 7-0.

LIST OF BILLS

Best Wholesale Tire Co., Inc..... 513.50

Beth's Barricades	65.00
Galls LLC.....	174.59
Griffith, McCague & Wallace, PC	1978.50
Hampton Concrete Products Inc.....	340.00
Hei-Way, LLC.....	742.38
Jordan Tax Service, Inc.....	6619.28
Kress Tire.....	494.50
Markl Supply.....	486.62
North Eastern Uniforms & Equip Inc.....	433.27
Office Depot.....	182.81
Shoup Engineering, Inc.....	967.50
Staley Communications.....	183.47
Taser International	1188.98
The Lane Construction Corporation.....	665.41
Trib Total Media	167.70
Walsh Equipment.....	517.73
Wine Concrete Products, Inc.....	2659.90

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

UTILITIES & PAYROLL

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Florentine to pay utilities and payroll from November 17, 2016 to December 21, 2016. Motion carried unanimously 7-0.

TAX REFUNDS

The Board is in receipt of the list from the Tax Collector requesting the issuance of tax refunds due to assessment changes by Allegheny County for the years 2016, 2015, 2014, and 2013.

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
2016 REAL ESTATE TAX REFUNDS:		
Gabriel, Antonella	1213-H-160	\$ 29.25
Nagy, Thomas J. & Karen M.	1510-R-344	\$149.20
Russellton Realty Corp.	1362-A-385	\$226.22
2015 REAL ESTATE TAX REFUNDS:		
Gabriel, Antonella	1213-H-160	\$ 19.90
Nagy, Thomas J. & Karen M.	1510-R-344	\$149.20
2014 REAL ESTATE TAX REFUNDS:		
Gabriel, Antonella	1213-H-160	\$ 19.90
Hutchman, R. William	1359-K-26	\$375.71
2013 REAL ESTATE TAX REFUNDS:		
Gabriel, Antonella	1213-H-160	\$ 19.90

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 7-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of October 2016. A copy of the report is on file at the Township. Questions/comments followed.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of October 2016. A copy of the report is on file at the Township. Questions/comments followed.

PARKS AND RECREATION BOARD REPORT

Mrs. Beverly Jordan, Chairwoman, was present and reported on the Parks & Recreation Board:

- Trunk or Treat
- Haunted House/West Deer Nightmare – Township received \$1,610.00.
- Breakfast with Santa, December 11th from 10 am to 1 pm at WD #1 Fire Hall.
- Christmas Senior Luncheon – December 21st from 10 am to 2 pm at Sr. Center.
- No meetings will be held in November and December.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

DEVELOPMENTS/PROJECTS

- Nike Site Earthwork – Bid Documents, Specifications and Plans were prepared for this project. The project will use GEDF Grant Funds. Bids for this project were opened on 29 September 2016. JH Excavating commenced on this project on 2 November 2016 and the project will soon be completed.
- Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:
 - McIntyre Heights PRD – A review of this preliminary PRD Plan was performed and a review letter was issued to the Township on September 22, 2016.
 - Pawloski Plan – A review of this lot line revision plan was performed and a review letter was issued to the Township on November 7, 2016.

RESOLUTION NO. 2016-15: CDBG GRANT APPLICATION – 2017 NIKE SITE HANDICAP RAMP PROJECT

The Township is filing an application for CDBG funding for the 2017 Nike Site Handicap Ramp Project.

RESOLUTION NO. 2016-15

THE PURPOSE OF THE RESOLUTION FORM IS TO HAVE ON RECORD A STATEMENT CONFIRMING THAT THE APPLICANT HAS FORMALLY REQUESTED A GRANT, HAS

DESIGNATED AN OFFICIAL TO PERFORM THE REQUIRED DUTIES BETWEEN THE APPLICANT AND THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND HAS ASSURED, WHERE APPLICABLE, THE PROVISION OF LOCAL MATCHING FUNDS. IN ADDITION, THE APPLICANT WILL COMPLY WITH ALL OTHER PROVISIONS OF THE CDBG APPLICATION.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to approve Resolution No. 2016-15 which authorizes the Township to file an application for CDBG funding for the 2017 Nike Site Handicap Ramp Project in the amount of \$20,500.00. Motion carried unanimously 7-0.

RESOLUTION NO. 2016-16: CDBG GRANT APPLICATION - 2017 COMMUNITY DEMOLITION PROJECT

The Township is filing an application for CDBG funding for the 2017 Community Demolition Project.

RESOLUTION NO. 2016-16

THE PURPOSE OF THE RESOLUTION FORM IS TO HAVE ON RECORD A STATEMENT CONFIRMING THAT THE APPLICANT HAS FORMALLY REQUESTED A GRANT, HAS DESIGNATED AN OFFICIAL TO PERFORM THE REQUIRED DUTIES BETWEEN THE APPLICANT AND THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND HAS ASSURED, WHERE APPLICABLE, THE PROVISION OF LOCAL MATCHING FUNDS. IN ADDITION, THE APPLICANT WILL COMPLY WITH ALL OTHER PROVISIONS OF THE CDBG APPLICATION.

MOTION BY Supervisor Florentine and SECONDED BY Supervisor Hollibaugh to approve Resolution No. 2016-16 which authorizes the Township to file an application for CDBG funding for the 2017 Community Demolition Project in the amount of \$20,000.00. A roll call vote was taken. Members voting yes, Mr. Guerre, Mrs. Hollibaugh, Dr. DiSanti, Mrs. Romig, Mr. Florentine, and Mr. Fleming. Member voting no, Mr. Vaerewyck. Motion carried 6-yes and 1-no.

RESOLUTION NO. 2016-17: CDBG GRANT APPLICATION - DEMOLITION/BLIGHTED PROPERTY

As previous stated -- the Township could file an application for CDBG funding for various demolitions in the Township. The County and Federal Governments require a Slum/Blight Resolution.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Resolution No. 2016-17 which declares the structures to be demolished as blighted property as defined by the Urban Redevelopment Law. Mr. Vaerewyck questioned what the structures are. Mr. Mator indicated they are included in the application. A roll call vote was taken. Members voting yes, Mrs. Hollibaugh, Dr. DiSanti, Mrs. Romig, Mr. Florentine, Mr. Guerre and Mr. Fleming. Member voting no, Mr. Vaerewyck. Motion carried 6-yes and 1-no.

AUTHORIZE ADVERTISEMENT/PART TIME POLICE OFFICER(S)

The Board received a memo from the Chief of Police requesting the Board advertise for the position of a part time police officer(s).

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize the advertisement for a part time police officer(s). Motion carried unanimously 7-0.

AUTHORIZE ADVERTISEMENT: ACCEPTANCE OF CRYSTAL SPRINGS COURT

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREET IN THE WHISPERING PINES PLAN: CRYSTAL SPRINGS COURT; AND AMENDING ORDINANCE NO. 351 TO INCLUDE THE SAME.

The final paving for Crystal Springs Court was completed and all of the units are constructed on Crystal Springs Court, therefore, the Township can accept Crystal Springs Court.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize the advertisement of the Ordinance accepting Crystal Springs Court. The Board will consider adoption of the Ordinance at their December 21, 2016 meeting. Motion carried unanimously 7-0.

PUBLIC WORKS GARAGE

Bids were received for the gutters and downspouts at the Public Works garage:

- 1) American Building Products..... \$3,200.00
- 2) JT Mowry..... \$4,288.00
- 3) Great Lake Seamless Gutter..... \$3,800.00

Mr. Florentine commented on the gutter bids received and also indicated before the gutters are installed, ice breakers will need to be put on the roof. Mr. Florentine will check prices of the ice breakers and if need be, he will put them on.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to award the contract for the gutters and downspouts at the Public Works garage to American Building Products in the amount of \$3,200.00. Motion carried unanimously 7-0.

Mr. Vaerewyck questioned if the Board should make a motion spending up to a certain amount of funding for the ice breakers. After some discussion, Mr. Mator will work with Mr. Florentine and Mr. Yourish on obtaining prices for the ice breakers and go with the lowest price and the Board can ratify the action at their next meeting.

DEMOLITION PROJECT

The Board tabled the 2016 Demolition Project at their last meeting. Mr. Payne requested the Board to advertise for bidding.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Romig to reject the bid received and authorize the advertisement for the 2016 Demolition Project. Motion carried unanimously 7-0.

REVISED REBECCA RESIDENCE PILOT AGREEMENT

The Board received the Revised Payment In Lieu of Tax Agreement (Pilot Agreement) between the Deer Lakes School District, the Township of West Deer, and the County of Allegheny and Rebecca Residence.

Mr. Happel informed the Board he received the revised agreement from Rebecca Residence yesterday and that the County reviewed the agreement. Mr. Happel will send copies out for the Board to review and the agreement will be on the agenda at the next meeting.

Mr. Happel explained that Rebecca Residence is building an enlarged campus that will include an independent living structure assisted living and the current Rebecca Residence, the nursing care facility. They have requested from the County, the School District, and the Township that we look at and execute a Pilot Agreement which is payment in lieu of taxes. Rebecca Residence is a Lutheran charity and they are currently a tax exempt organization and the new construction will be tax exempt that provides assisted and independent living for low to moderate income elderly adults so the County, Township, and School District have been asked to review this Pilot Agreement. And it will have payments to the Township, payments to the County and payments to the School District in lieu of taxes.

ADVERTISING AND BIDDING

The Township current ordinance which provides bid and advertising limits is no longer in line with State standards. This has created issues the past couple of months, and the Township Manager and Solicitor have looked into options to assist the Board of Supervisors.

Mr. Mator made recommendation to add this item to the next meeting.
A discussion was held on the advertising and the bidding process.

STREET LIGHT ASSESSMENT INCREASE ORDINANCE

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, SETTING THE STREET LIGHT ASSESSMENT RATE AT \$35 PER AFFECTED PARCEL FOR THE 2017 TAX YEAR.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of Ordinance No. 414 increasing the Street Light Assessment for 2017. A roll call vote was taken. Members voting yes, Mr. Florentine, Mrs. Hollibaugh, Dr. DiSanti, Mrs. Romig, and Mr. Fleming. Members voting no, Mr. Guerre and Mr. Vaerewyck. Motion carried 5-yes and 2-no.

TAX MILLAGE RATE INCREASE ORDINANCE (POSSIBLE)

At its public budget workshop meeting, the Board of Supervisors briefly discussed the possibility of raising the tax millage rate to provide for items such as an increased road program.

In order to be compliant with the Township Charter, the Board must decide whether or not to advertise an ordinance authorizing such an increase. That is what is being discussed tonight. The vote itself for passage of a possible increased millage rate would take place in December.

The Board received a copy of a draft Ordinance.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of a hearing for Ordinance No. 415 increasing the property tax millage rate to 2.99 for 2017. A roll call vote was taken. Members voting yes, Mr. Florentine, Mrs. Hollibaugh, Dr. DiSanti, Mrs. Romig, and Mr. Florentine. Members voting no, Mr. Guerre and Mr. Vaerewyck. Motion carried 5-yes and 2-no.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Florentine – Engineering & Public Works Committee
- 2) Dr. DiSanti – Financial Legal, and Human Resources Committee

- 3) Mr. Vaerewyck – EMS Oversight Committee
- 4) Mr. Vaerewyck – COG Report

OLD BUSINESS

- Mr. Vaerewyck questioned the Senior Citizen flooring project. Discussion was held.

NEW BUSINESS

- Mr. Vaerewyck indicated Tracy Adamik, with Fire Company No. 1 was questioning what the figures were for the fire tax for the Fire Departments because with the ongoing housing developments in the Township, there should be an increase in the fire tax amount. A discussion was held on the fire tax collection and also the percentage rate for collection of the fire tax.

SET AGENDA: REGULAR BUSINESS MEETING

December 21, 2016

6:00 p.m. – Public Hearing – Tax Millage Rate Ordinance No. 415

7:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. 2016 Final Budget
 - o Streetlight Assessment Ordinance No. 414
 - o Resolution/Adoption of 2017 Budget
8. Accept Minutes
9. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities & Payroll
 - D. Tax Refunds
10. Police Chief's Report
11. Building Inspector/Code Enforcement Officer's Report
12. Report from the Parks & Recreation Board
13. Engineer's Report
14. Authorize Advertisement/Ordinance Administrative Policies & Procedures
15. Ordinance/Accept Crystal Springs Court
16. 2016 Demolition Project
17. Senior Citizen Flooring
18. Senior Citizen Wall Repair
19. Committee Reports
20. Old Business
21. New Business
22. Set Agenda/Tuesday, January 3, 2016 @ 8 pm
23. Comments from the Public
24. Adjournment

Items Added:

*Rebecca Residence PILOT Agreement

- *Ice Breakers for Public Works Garage
- *Municipal Building Parapet
- *Authorize advertisement for Advertisement and Bidding Ordinance

The Public Hearing will be held at 6:00 p.m. and the Regular Business Meeting at 7:30 p.m.

COMMENTS FROM THE PUBLIC

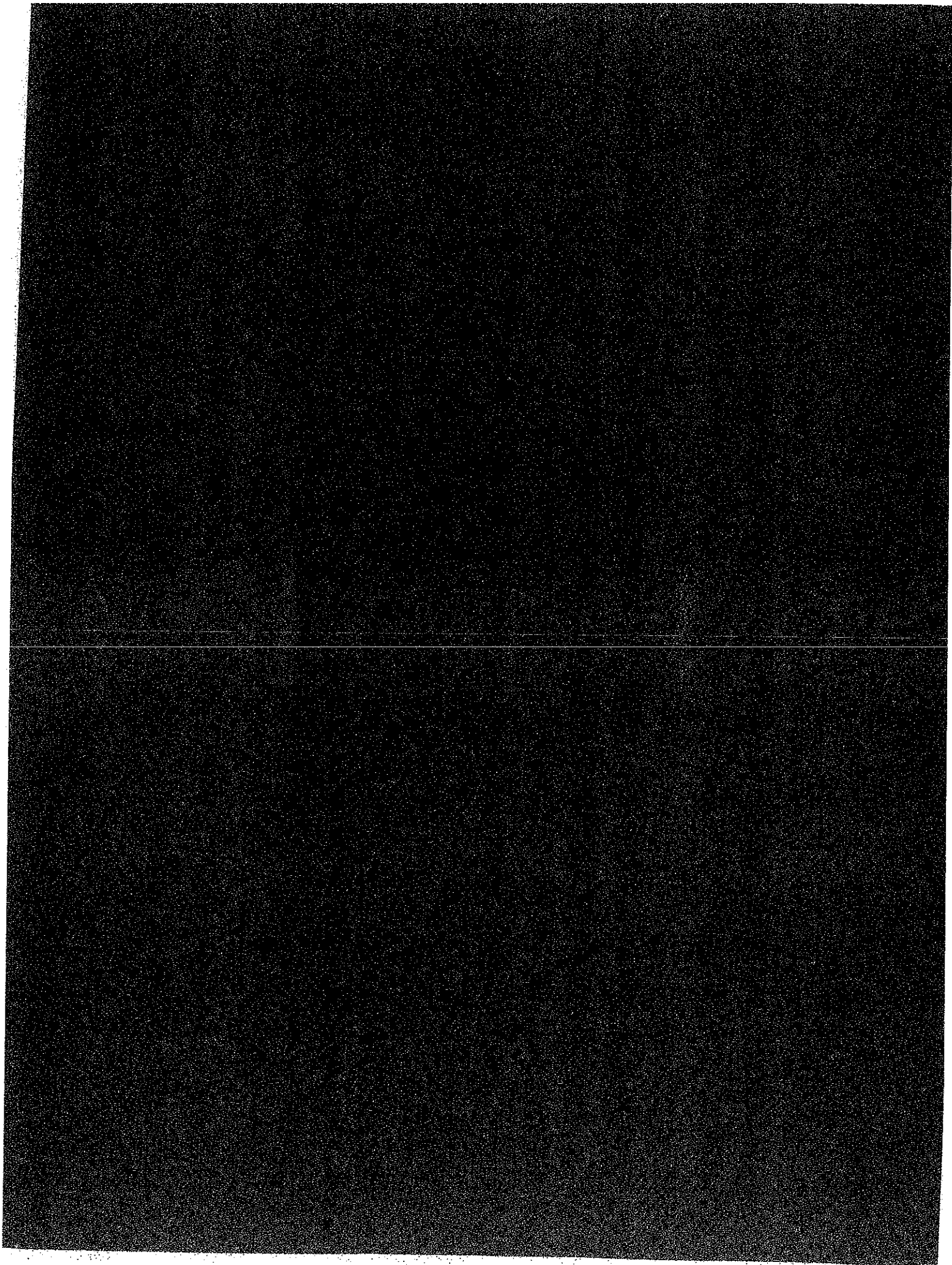
- Mr. Jim Colledge, 920 Logan Road, reported speeding on Logan Road.
- Mr. George Tymas, MacArthur Drive, commented on the State's increase on the gas tax in regard to additional revenues, the tax increase for paving, drainage in regard to the paving on Cypress Street, and a storm sewer on Russellton II hill. Discussion was held, with Mr. Mator explaining the State gas tax and Cypress Street issues, and informing Mr. Tymas that he has not heard of the Russellton II drainage problem, but will look into it and have it addressed.
- Mr. Earl Fish, commented on past road and water projects.
- Mr. Brian Stanis, 33 Horse Shoe Lane, commented on rundown commercial properties in the Russellton area and he would like to see the Russellton area cleaned up.

ADJOURNMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor DiSanti to adjourn the meeting at 8:50 p.m. Motion carried unanimously 7-0. Meeting adjourned.

2017 PUBLIC BUDGET WORKSHOP MEETING FOLLOWED THE MEETING

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

MOTION SECOND AYES NAYES

MR. GUERRE	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
DR. DISANTI	—	—	—	—
MR. FLORENTINE	—	—	—	—
MR. FLEMING	—	—	—	—

8-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
November 30, 2016

I - GENERAL FUND:

	<u>November</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	283,667.23	5,467,627.37	93.37%
Expenditures	300,409.95	4,811,884.59	82.17%

Cash and Cash Equivalents:

Sweep Account		<u>824,933.81</u>	<u>824,933.81</u>
---------------	--	-------------------	-------------------

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted		4,136.25	
----------------------------	--	----------	--

Fire Tax Fund:

Sweep Account - Restricted		112,503.98	
----------------------------	--	------------	--

State/Liquid Fuels Fund:

Sweep Account - Restricted		<u>3,242.51</u>	
----------------------------	--	-----------------	--

119,882.74

Investments:

Operating Reserve Fund:

Sweep Account - Reserved		575,982.82	
--------------------------	--	------------	--

Capital Reserve Fund:

Sweep Account - Reserved		<u>346,286.05</u>	
--------------------------	--	-------------------	--

922,268.87

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

		<u>0.00</u>	
--	--	-------------	--

0.00

TOTAL CASH BALANCE 11/30/16

1,867,085.42

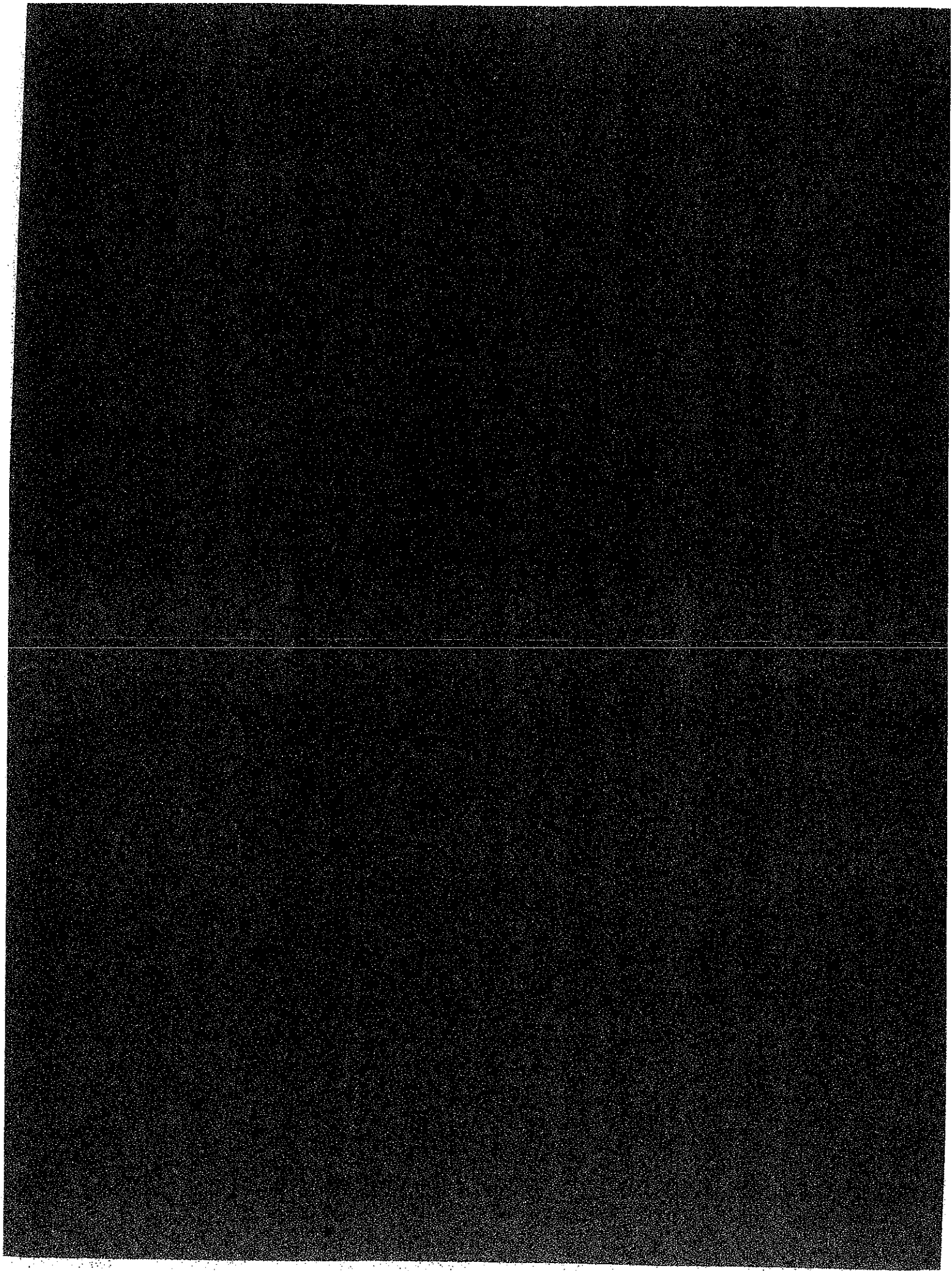
Interest Earned November 2016

62.82

Restricted - Money which is restricted by legal or contractual requirements.
 Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2016

	<u>NOVEMBER</u>	<u>YTD</u>
GENERAL FUND	\$35.23	\$458.35
STREET LIGHT FUND	\$0.35	\$11.48
FIRE TAX FUND	\$4.92	\$43.14
OPERATING RESERVE	\$21.55	\$243.61
STATE FUND	\$0.77	\$457.40
CAPITAL RESERVE	<u>\$0.00</u>	<u>\$78.25</u>
TOTAL INTEREST EARNED	<u><u>\$62.82</u></u>	<u><u>\$1,292.23</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. FLEMING	___	___	___	___

8-B

By Name
Cutoff as of: 12/31/9999

Time: 12:03 pm
Date: 12/13/2016
Page: 1

Due Dates: 12/15/2016 thru 12/15/2016

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00553	BEST WHOLESale TIRE Car #36-radiator fan 1116	410.374	7912	345.65				345.65		
00553	BEST WHOLESale TIRE Car #37-Front/rear s 1116	410.374	7964	411.16				411.16		
00553	BEST WHOLESale TIRE Car #38-air filter/r 1116	410.374	8061	69.90				69.90		
00553	BEST WHOLESale TIRE Car #33-1f marker/si 1116	410.374	8077	60.60				60.60		
Name: BEST WHOLESale TIRE CO, INC				887.31				887.31		
10315	GRIFFITH, MCCAGUE & Legal services-Gener 1116	404.111	271175	2099.50				2099.50		
10315	GRIFFITH, MCCAGUE & Legal services-G Vae 1116	404.111	271176	19.00				19.00		
10315	GRIFFITH, MCCAGUE & Legal services-Rebec 1116	404.111	271177	76.00				76.00		
Name: GRIFFITH, MCCAGUE & WALLACE, PC				2194.50				2194.50		
00106	JORDAN TAX SERVICE, Delinquent R E Tax C 1116	403.140	11-C-#192	1990.60				1990.60		
00106	JORDAN TAX SERVICE, Grass Cutting Commis 1116	403.140	11-C-#193	13.64				13.64		
Name: JORDAN TAX SERVICE, INC.				2004.24				2004.24		
00362	KRESS TIRE Road: Trk #6-Tires 1216	430.374	9179-29	1488.00				1488.00		
Name: KRESS TIRE				1488.00				1488.00		
00325	MRM WORKERS' COMP FU 2nd Install:workmen' 1115	486.354	1617PRJ1639	26694.99				26694.99		
Name: MRM WORKERS' COMP FUND				26694.99				26694.99		
00657	OFFICE DEPOT Office Supplies 1116	406.210	876187271001	84.66				84.66		

By Name
Cutoff as of: 12/31/9999

Time: 12:03 pm
Date: 12/13/2016
Page: 2

Due Dates: 12/15/2016 thru 12/15/2016

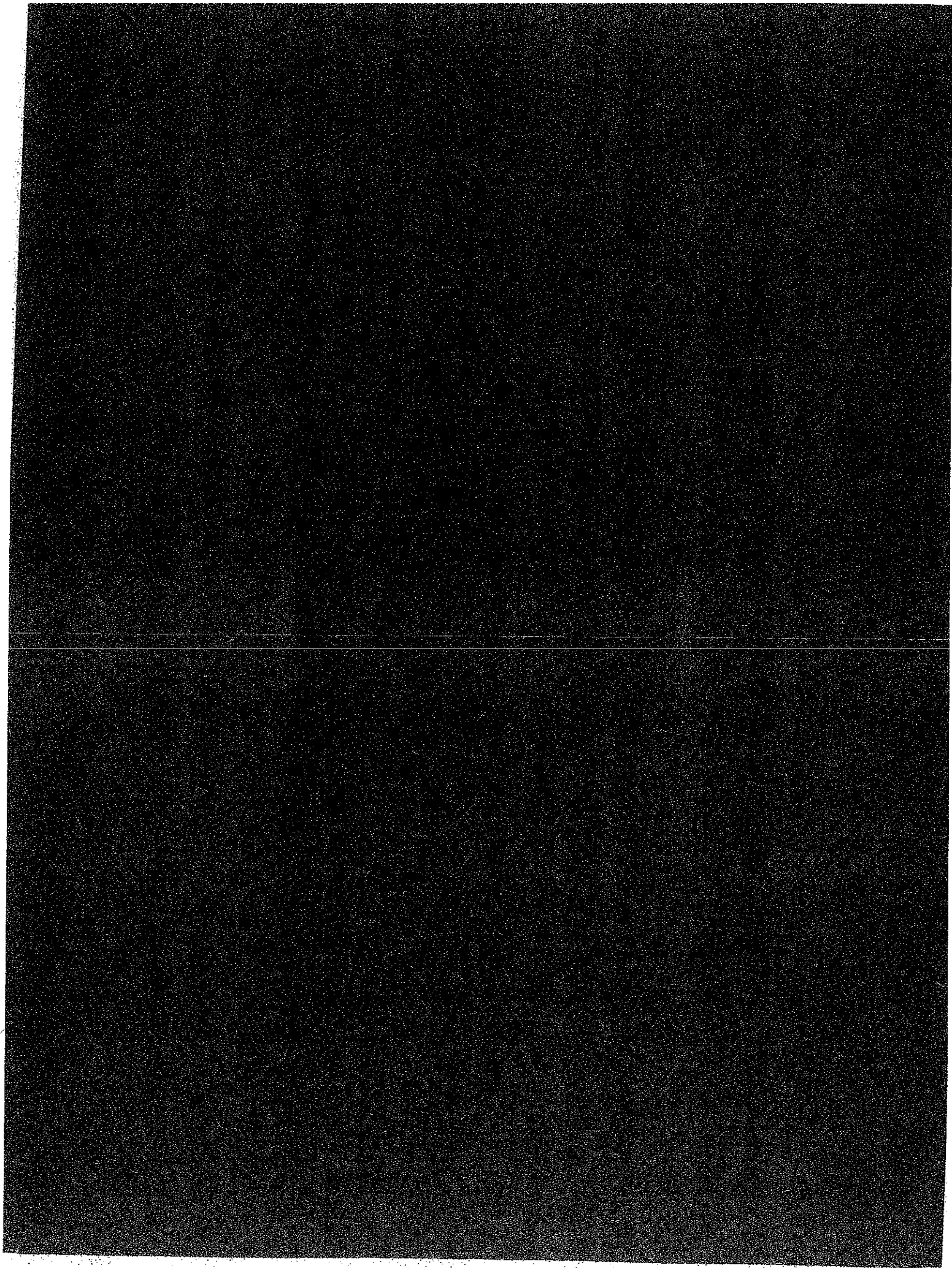
Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00657	OFFICE DEPOT Cleaning Supplies	409.226	876187327001	115.98				115.98		
		1116	11/02/2016	12/15/2016	11/14/2016					
00657	OFFICE DEPOT Office Supplies	406.210	880128314001	311.40				311.40		
		1116	11/17/2016	12/15/2016	11/28/2016					
00657	OFFICE DEPOT Office Supplies	406.210	8812660751001	202.56				202.56		
		1116	11/22/2016	12/15/2016	12/05/2016					
00657	OFFICE DEPOT Cleaning Supplies	409.226	8812660751001	24.69				24.69		
		1116	11/22/2016	12/15/2016	12/05/2016					
Name: OFFICE DEPOT										
00830	SHOUP ENGINEERING IN	408.319	16-416	24.50				24.50		
	Engineering: Banks P	1116	11/30/2016	12/15/2016	12/06/2016					
00830	SHOUP ENGINEERING IN	408.313	16-417	661.50				661.50		
	Engineering: Miscell	1116	11/30/2016	12/15/2016	12/06/2016					
00830	SHOUP ENGINEERING IN	408.319	16-418	73.50				73.50		
	Engineering: Pawlosk	1116	11/30/2016	12/15/2016	12/06/2016					
00830	SHOUP ENGINEERING IN	408.319	16-419	24.50				24.50		
	Engineering: Rebecca	1116	11/30/2016	12/15/2016	12/06/2016					
Name: SHOUP ENGINEERING INC.										
00674	STALEY COMMUNICATION	410.327	85405	5941.80				5941.80		
	POL:Mobile Radios	1116	11/23/2016	12/15/2016	11/28/2016					
00674	STALEY COMMUNICATION	410.328	85531	126.00				126.00		
	POL:Radio Equip Main	1216	12/06/2016	12/15/2016	12/08/2016					
00674	STALEY COMMUNICATION	430.327	85532	57.47				57.47		
	Road:Radio Equip Mai	1216	12/06/2016	12/15/2016	12/08/2016					
Name: STALEY COMMUNICATIONS										
00577	TOSHIBA FINANCIAL SE	406.261	66005555	366.42				366.42		
	Lease & Maintenance	1216	12/04/2016	12/15/2016	12/08/2016					
00577	TOSHIBA FINANCIAL SE	410.261	66005555	239.75				239.75		
	Lease & Maintenance	1216	12/04/2016	12/15/2016	12/08/2016					
Name: TOSHIBA FINANCIAL SERVICES										
				606.17			606.17			

By Name
Cutoff as of: 12/31/9999

Time: 12:03 pm
Date: 12/13/2016
Page: 3

Due Dates: 12/15/2016 thru 12/15/2016

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00327	TRIB TOTAL MEDIA	404.341	1811822	111.80				111.80		
	Twp: Adv-Budget work 1116		11/10/2016	12/15/2016	11/16/2016				N	
Name: TRIB TOTAL MEDIA										
00067	TRISTANI BROTHERS, I	430.374	161126	252.89				252.89		
	2010 Ford F550-Inspe 1116		11/30/2016	12/15/2016	12/07/2016				N	
Name: TRISTANI BROTHERS, INC.										
00074	WALSH EQUIPMENT	430.374	P85051	217.12				217.12		
	Road:Trk #3-dust plu 1116		11/21/2016	12/15/2016	11/23/2016				N	
Name: WALSH EQUIPMENT										
FINAL TOTALS:				42105.58				42105.58		



C) UTILITIES & PAYROLL

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY UTILITIES AND PAYROLL FROM DECEMBER 22, 2016 TO JANUARY 18, 2017.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. FLEMING	___	___	___	___

8-C

D) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF A REAL ESTATE TAX REFUND DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEAR 2016.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUND AS SUBMITTED BY THE TAX COLLECTOR.

(You do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	MOTION	SECOND	AYES	NAYES
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

8-D

WEST DEER TOWNSHIP

Date: 11/30/16
Time: 09:59:28

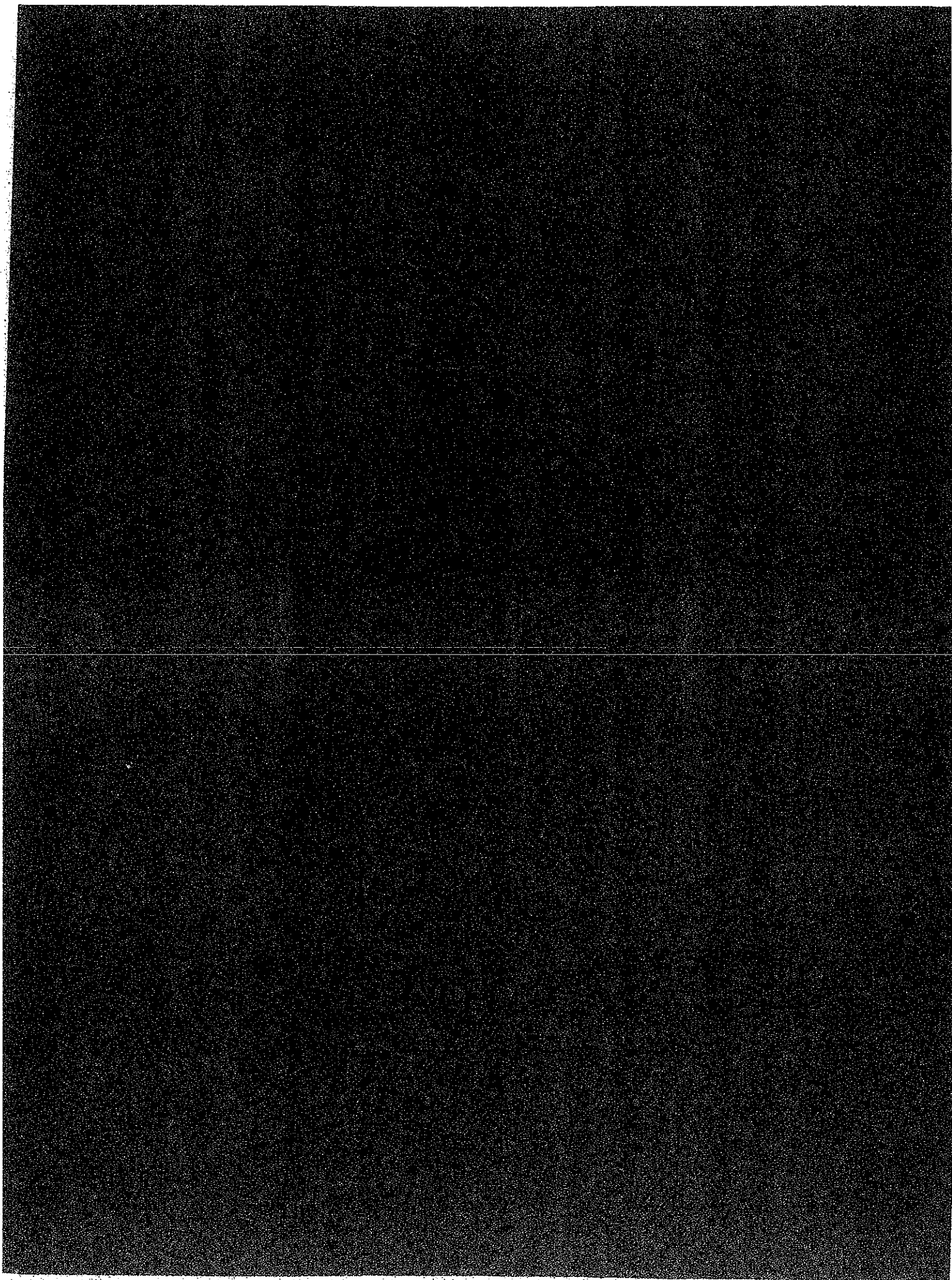
REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL
November 2016
Refunds Due to County Change Orders

Page: 1

Payable to: DOCD ENTERPRISES LLC NARCISI	Lot & Block 1358-K-328
4578 GIBSONIA RD	4578 GIBSONIA RD
GIBSONIA PA 15044	GIBSONIA PA 15044

Refund of 1,515.70 due for tax year: 2016

Orig Value:	1,550,500	Orig Tax:	3,023.79
New Value:	773,300	New Tax:	<u>1,508.09</u>
Exoneration:	777,200	Refund:	1,515.70



POLICE CHIEF'S REPORT

CHIEF LAPE.....

9

OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Assistant
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: December 13, 2016

Attached is the Officer's Monthly Report for October 2016.

PT
Attachment

cc: D. Mator, Manager
J. Fleming, Chairman
R. DiSanti
R. Florentine
L. Guerre
S. Hollibaugh
J. Romig
G. Vaerewyck

OFFICERS MONTHLY REPORT
NOVEMBER 2016

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	72	645	717
CALLS FOR SERVICE/FIELD CONTACTS	266	2778	3044
ALL OTHER CALLS	477	4768	5245
TOTALS CALLS FOR SERVICE	815	8191	9006

ARRESTS

ADULT	5	75	80
JUVENILE	0	3	3
TRAFFIC CITATIONS	62	518	580
NON TRAFFIC CITATIONS	7	28	35
PARKING CITATIONS	0	0	0
WARNINGS	1	229	230

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	0	3	3

VEHICLE REPORTS

TOTAL MILES TRAVELED	10009	100532	110541
GALLONS OF GASOLINE USED	918.9	8873.9	9792.8
REPAIRS/MAINTENANCE	887.31	14519.96	15407.27

OVERTIME PAID

COURT (OFF DUTY)	24	161 1/2	185 1/2
PRELIMINARY HEARINGS	6	118 1/2	124 1/2
PRETRIAL	0	0	0
INVESTIGATIONS	5 1/2	61	66 1/2
ARRESTS	0	51	51
SPEED CHECKS	0	0	0
PRIVATE CONTRACTS	0	0	0
MISC. HOURS - FILLED SHIFTS	0	41	41
MISC. HOURS - ADMIN. HOURS	0	0	0
ALL OTHER MISC. HOURS - see below	2	126	128
TOTAL HOURS	37 1/2	559	596 1/2

Points of Interest

Month of November 2016

Budget as of November 2016 – 90.33%

CHIEF JONATHAN LAPE –

November 2 & 4 - attended EMA Conference

November 3 - assisted Hampton Township Police with interviews for police personnel

OFFICER EDWARD NEWMAN – K9 REPORT –

No K-9 training this month

SGT. DARREN MIKUS/OFFICER ROBERT PETOSKY – SRT TRAINING –

November 4 – Training was conducted at the Monastery in Ross Township where they practiced interior movements. The team worked on familiarization of the Port Authority Bus garage. The teams also conducted numerous hostage rescue tactic reps. This training was a prelude to the training that will be held on November 18 where the maneuvers will be done on a live fire range.

November 18 – Monroeville FBI Range – NHSRT Operators ran HRT reps in the Port Authority garage. Operators were then dispatched to Shaler Township for a male barricaded in a residence with numerous amounts of firearms and ammunition at his disposal. Operators were able to gain control over the suspect without harm to anyone.

SCHOOL DISTRICT DETAILS –

42 Charlie Check First classes were taught in Curtisville.

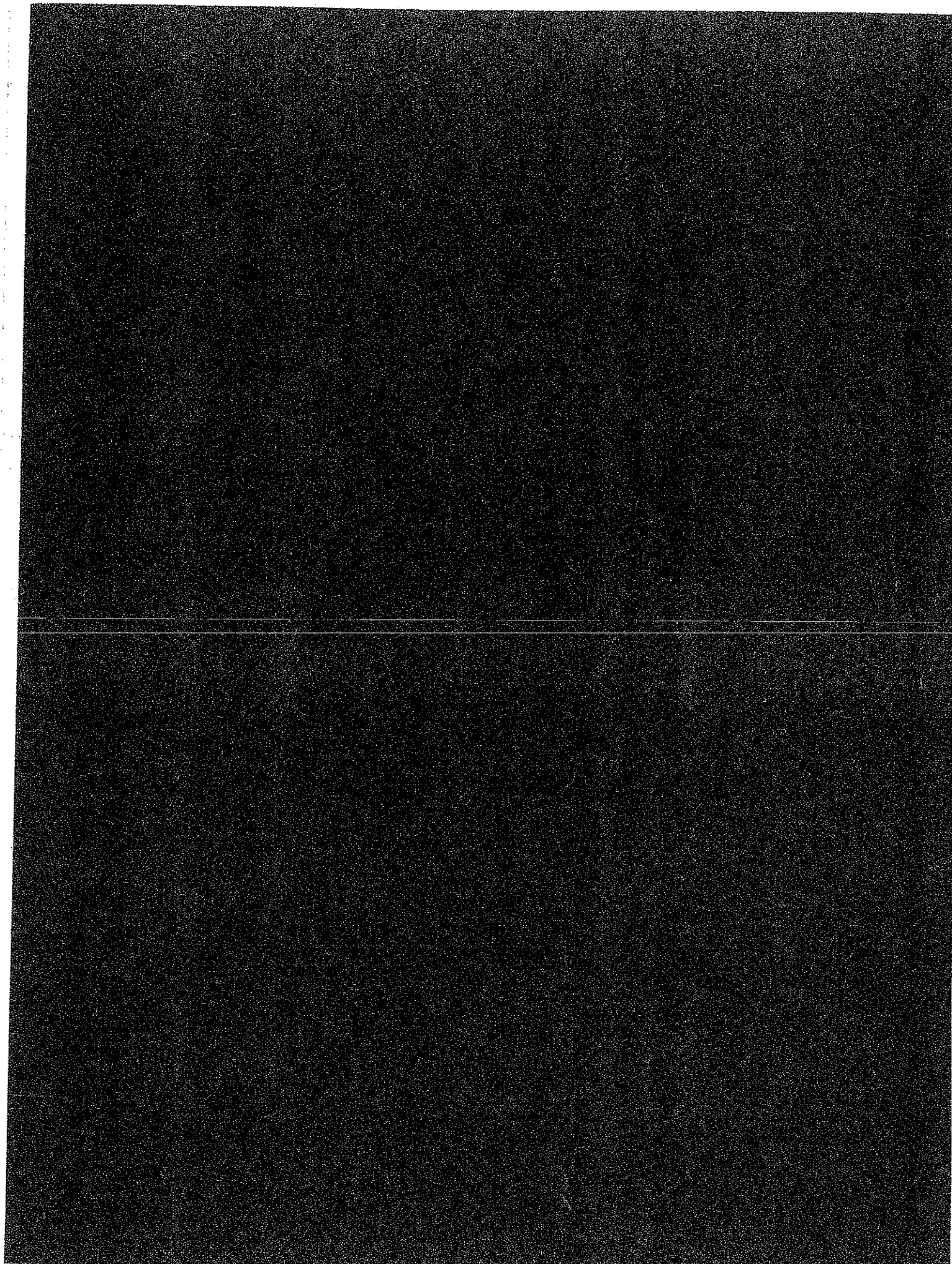
SPECIAL DETAILS/MISCELLANEOUS DETAILS –

November 7 – assisted with traffic and crowd control for a movie production

November 10, 15, 16, 17, & 18 – Aggressive Driving details were conducted

November 21, 22, 23, 28, 29 & 30 – Click It/Ticket details were conducted

CORRESPONDENCE – none



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

MR. PAYNE.....

10

Code Enforcement

November 30, 2016

1. Issued 21 Occupancy Permits
2. Issued 4 Building Permits
3. Performed 43 site inspections
4. No Planning Commission meeting was held.
5. No Zoning Hearing Board meeting was held.
6. There is another vacant property being voted on tonight as well as another one that will be voted on next month. This month's property will be the 14th property to be repurposed through the program.
7. The screening between Joseph B Fay and Deer Hollow lane has been installed.



William Payne
Code Enforcement Officer

**West Deer Township
109 East Union Road
Cheswick, PA 15024**

From 11/01/2016 To 11/30/2016

Building Permit Report

Permit Date	Permit Number	Permit Type	Parcel Owner	Legal Address	Parcel ID	Cost of Construction	Fee Collected
11/9/2016	P16-182	Fence	VALERIE ANN MYERS	41 Quigley Road	1359-H-159	\$1,100.00	\$25.00
11/15/2016	P16-183	Accessory Structure	ELYSE JONES	1218 Pin Oak Court	1669-S-63	\$900.00	\$20.00
11/15/2016	P16-184	Addition	JOSEPH & MERDYTH HELLER	5 GOLDEN LANE	1672-N-179	\$40,000.00	\$369.00
11/21/2016	P16-185	Grading	PAUL & VIRGINIA ALEXANDRUNAS	4085 SANDY HILL RD	2382-L-048	\$200	\$100.00
Total:						<u>\$42,000.00</u>	<u>\$514.00</u>

West Deer Township
109 East Union Road
Cheswick, PA 15024

From 11/01/2016 To 11/30/2016

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
11/1/2016	Framing	RICHLAND HOLDINGS	1426 PITTSBURGH RD, VALENCIA, PA, 16059	116 Lex Lane	1214-a-139	Passed	William Payne
11/1/2016	Fire/Safety Inspection		360 SADDLEBROOK RD, GIBSONIA, PA, 15044	360 SADDLEBROOK LN	1666-R-100-21B	Passed	William Payne
11/7/2016	Electrical/Plumbing		360 SADDLEBROOK RD, GIBSONIA, PA, 15044	360 SADDLEBROOK LN	1666-R-100-21B	Passed	William Payne
11/7/2016	Concrete Slab Inspection		9380 MCKNIGHT RD, PITTSBURGH, PA, 15237	4551 GIBSONIA RD	1358-J-371	Passed	William Payne
11/7/2016	Utilities Removed		119 STARR RD, CHESWICK, PA, 15024	119 STARR RD	1361-B-187	Failed	William Payne
11/7/2016	Complaint Follow Up		9 Garden Street, Russelltion, PA, 15076	9 GARDEN ST	1361-H-167	Failed	William Payne
11/7/2016	Complaint Follow-Up		9 Garden Street, Russelltion, PA, 15076	9 GARDEN ST	1361-H-167	Passed	William Payne
11/7/2016	Complaint Follow-Up		4843 TREMONT DR, ALLISON PARK, PA, 15101	4843 TREMONT DR	1214-J-297	Passed	William Payne
11/8/2016	Footer	JOHN & DIANE HAMMERMAN	PO BOX 182, CURTISVILLE, PA, 15032	126 BESSEMER ST	1671-C-182	Open	William Payne
11/9/2016	Concrete Slab Inspection		9380 MCKNIGHT RD, PITTSBURGH, PA, 15237	4551 GIBSONIA RD	1358-J-371	Passed	William Payne
11/9/2016	Electrical/Plumbing		50 HEMPHILL RD., TARENTUM, PA, 15084	50 Hemphill RD	2197-P-101	Open	William Payne
11/9/2016	Fire/Safety Inspection		50 HEMPHILL RD., TARENTUM, PA, 15084	50 Hemphill RD	2197-P-101	Passed	William Payne
11/10/2016	Complaint Follow-Up		23 ANNA DALE DR, GIBSONIA, PA, 15044	23 ANNA DALE DR	1670-A-058	Open	William Payne
11/14/2016	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	372 SADDLEBROOK LN	1666-R-100-22A	Passed	William Payne
11/14/2016	Electrical/Plumbing		800 S. WASHINGTON ST, EVANS CITY, PA, 16033	370 SADDLEBROOK LANE	1666-R-100-22D	Open	William Payne
11/14/2016	Fire/Safety Inspection		800 S. WASHINGTON ST, EVANS CITY, PA, 16033	370 SADDLEBROOK LANE	1666-R-100-22D	Passed	William Payne
11/14/2016	Final		800 S. WASHINGTON ST, EVANS CITY, PA, 16033	370 SADDLEBROOK LANE	1666-R-100-22D	Passed	William Payne
11/14/2016	Drywall		1426 PITTSBURGH RD, VALENCIA, PA, 16059	314 Ridge View Ct	1214-A-109	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

From 11/01/2016 To 11/30/2016

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
11/14/2016	Site Inspection		119 STARR RD, CHESWICK, PA, 15024	119 STARR RD	1361-B-187	Passed	William Payne
11/14/2016	Foundation		226 East Union Road, Cheswick, Pa, 15024	226 East Union Road	1360-H-377	Passed	William Payne
11/17/2016	Complaint Follow Up		228 W. 7TH AVE, TARENTUM, PA, 15084	355 WILLOW WAY	2012-H-202	Failed	William Payne
11/18/2016	Fireblocking		800 S.WASHINGTON ST., EVANS CITY, PA, 16033	372 SADDLEBROOK LN	1666-R-100-22A	Passed	William Payne
11/18/2016	Insulation		800 S.WASHINGTON ST., EVANS CITY, PA, 16033	372 SADDLEBROOK LN	1666-R-100-22A	Passed	William Payne
11/18/2016	Footer	NORD SPONDA PROPERTIES	9380 MCKNIGHT RD, PITTSBURGH, PA, 15237	4551 GIBSONIA RD	1358-J-371	Open	William Payne
11/18/2016	Framing	DAN RYAN BUILDERS	867 ASHLEY RD., GIBSONIA, PA, 15044	867 ASHLEY RD.	1510-D-24	Passed	William Payne
11/21/2016	Electrical/Plumbing	DAN RYAN BUILDERS	867 ASHLEY RD., GIBSONIA, PA, 15044	867 ASHLEY RD.	1510-D-24	Open	William Payne
11/21/2016	Fire/Safety Inspection	DAN RYAN BUILDERS	867 ASHLEY RD., GIBSONIA, PA, 15044	867 ASHLEY RD.	1510-D-24	Passed	William Payne
11/21/2016	Complaint Follow Up		228 W. 7TH AVE, TARENTUM, PA, 15084	355 WILLOW WAY	2012-H-202	Failed	William Payne
11/21/2016	Fireblocking	DAN RYAN BUILDERS	867 ASHLEY RD., GIBSONIA, PA, 15044	867 ASHLEY RD.	1510-D-24	Passed	William Payne
11/23/2016	Fireblocking		1411 SANDSTONE DR., TARENTUM, PA, 15084	210 East Union Road	1360-H-379	Passed	William Payne
11/23/2016	Insulation		1411 SANDSTONE DR., TARENTUM, PA, 15084	210 East Union Road	1360-H-379	Passed	William Payne
11/23/2016	Framing	ELIZABETH DIETRICH	1411 SANDSTONE DR., TARENTUM, PA, 15084	210 East Union Road	1360-H-379	Failed	William Payne
11/23/2016	Site Inspection		4085 SANDY HILL RD, GIBSONIA, PA, 15044	4085 SANDY HILL RD	2382-L-048	Failed	William Payne
11/28/2016	Complaint Follow Up		134 BLUE ROW, RUSSELLTON, PA, 15076	42 Blue Row	1361-H-16	Open	William Payne
11/28/2016	Complaint Follow Up		508 RTE 908 EXT, TARENTUM, PA, 15084	508 State Route 908 Ext.	1672-K-67	Open	William Payne
11/28/2016	Footer	JOSEPH & MERDYTH HELLER	5 GOLDEN LANE, Russellton, PA, 15076	5 GOLDEN LANE	1672-N-179	Passed	William Payne
11/29/2016	Framing	ELIZABETH DIETRICH	1411 SANDSTONE DR., TARENTUM, PA, 15084	210 East Union Road	1360-H-379	Passed	William Payne
11/30/2016	Concrete Slab Inspection		9380 MCKNIGHT RD, PITTSBURGH, PA, 15237	4551 GIBSONIA RD	1358-J-371	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

From 11/01/2016 To 11/30/2016

Count by Type

Type	Count
Fire/Safety Inspection	4
Complaint Follow Up	5
Complaint Follow-Up	3
Concrete Slab Inspection	3
Drywall	1
Electrical/Plumbing	4
Final	1
Fireblocking	3
Footer	5
Foundation	1
Framing	8
Insulation	2
Site Inspection	2
Utilities Removed	1
Total:	43

West Deer Township
109 East Union Road
Cheswick, PA 15024

From 11/01/2016 To 11/30/2016

Count by Status

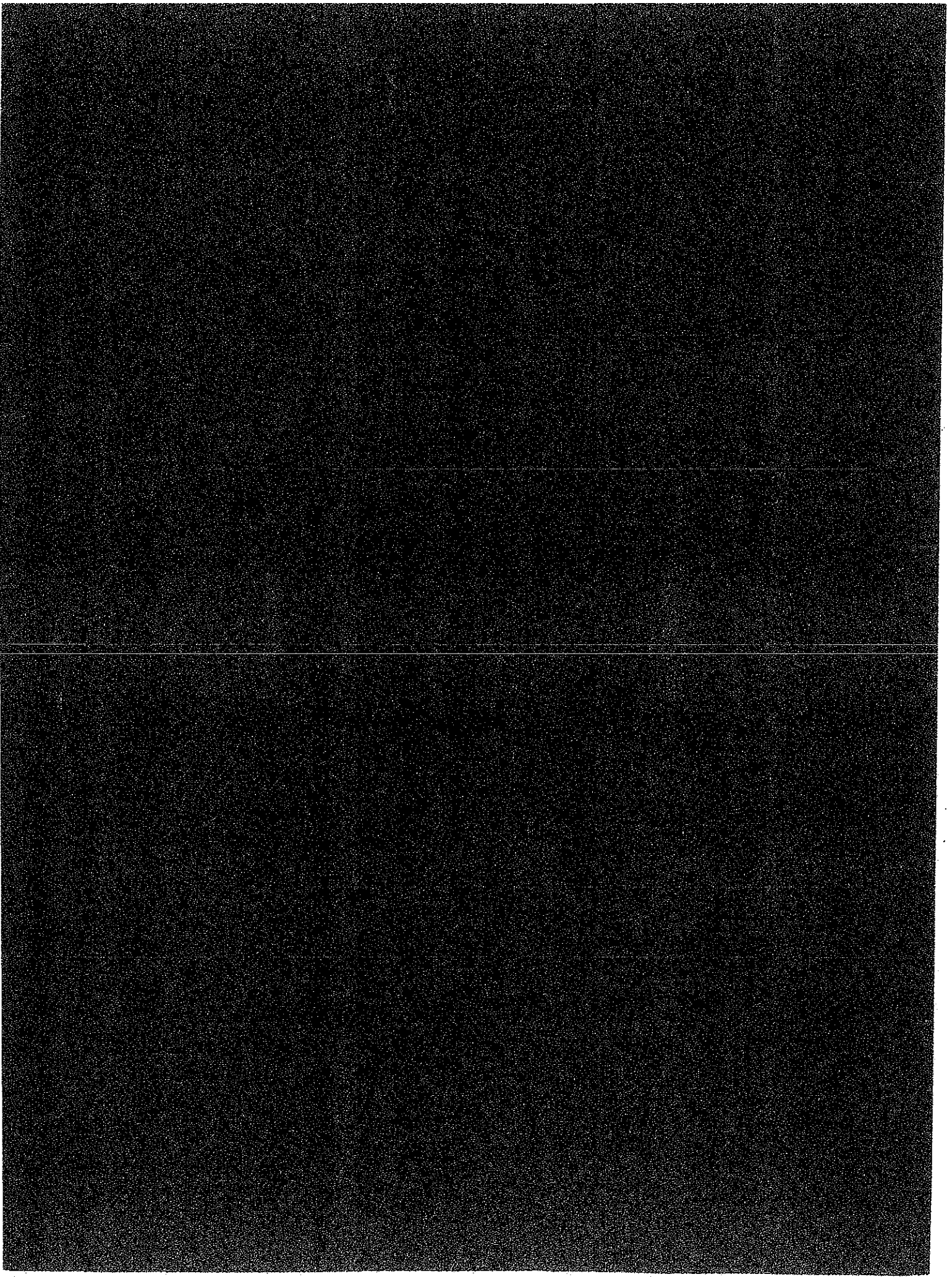
Status	Count
Failed	6
Open	8
Passed	29
Total:	43

Occupancy Permits - West Deer Township
109 East Union Road
Cheswick, PA 15024

Date	Permit #	Lot Block	Applicant Name	Street Address	Use	New Construction
11/1/2016	O16-235	1214-J-384	GREGORY PATTERSON/ MARIA LABRAKOPOULOS	3414 WOODLAKE CT	Single Family Home	No
11/1/2016	O16-236	2011-C-064	RON ZABINSKI	1399 LOGAN RD	Single Family Home	No
11/2/2016	O16-237	2009-E-057	RICHARD KOLLINGER	4147 BAKERSTOWN CULMERVILLE RD	Single Family Home	No
11/7/2016	O16-238	1359-D-381	SALVATORE ZOTTOLA	10 GRUBBS RD	Miscellaneous	No
11/7/2016	O16-239	1359-D-201	SALVATORE ZOTTOLA	10 GRUBBS RD	Miscellaneous	No
11/8/2016	O16-240	2014-E-135	RICHARD REMO	29 BLANCHARD RD	Single Family Home	Yes
11/8/2016	O16-241	2197-P-101	ERIC & BREE HANSEN	50 Hemphill RD	Single Family Home	Yes
11/14/2016	O16-242	1666-R-100-22D	BRENNAN BUILDERS	370 SADDLEBROOK LANE	Quad	Yes
11/15/2016	O16-243	1357-J-384	ALEX & LEIGH PRIZZI	108 RINGNECK CT	Single Family Home	No
11/15/2016	O16-244	2010-A-038	JESSICA JOHNSON	4365 BAKERSTOWN CULMERVILLE RD	Single Family Home	No
11/21/2016	O16-245	1510-D-24	BROOKE MORRILL	867 ASHLEY RD.	Single Family Home	Yes
11/22/2016	O16-246	2012-M-117	LORRAINE PARKS	345 ASPEN LANE	Single Family Home	No
11/22/2016	O16-247	1668-R-204	CLINTON WHITE	238 ASH LN	Single Family Home	No
11/22/2016	O16-248	2012-G-382	SARAH CIESLAK	34 CLOVER LANE	Single Family Home	No
11/22/2016	O16-249	1214-K-074	MELINDA ROEDER / AARON SKRBIN	3435 CEDAR GLEN DR	Single Family Home	No
11/22/2016	O16-250	1358-J-149	LORI HEIDI McGEARY	4573 GIBSONIA RD	Single Family Home	No
11/22/2016	O16-251	1669-J-156	MAUREEN LUCAS	428 BAIRDFORD RD	Single Family Home	No
11/22/2016	O16-252	1217-G-348	STEPHEN WERTH	17 JOSEPH ST	Single Family Home	No
11/22/2016	O16-253	1668-R-218	ADCON BUILDING SERVICES	231 ASH LANE	Single Family Home	No
11/22/2016	O16-253	1668-R-220	AdCON BUILDING SERVICES, LLC MONOS	231 ASH LANE		
11/30/2016	O16-255	1214-E-339	JOCELYN CAYE / CORINNE CAYE	313 RIDGE VIEW CT.	Duplex/Carriage House	Yes

Total Fees Collected by Month

November - \$425.00



REPORT FROM THE PARKS AND RECREATION BOARD

NO REPORT -- NO MEETINGS HELD IN NOVEMBER & DECEMBER.

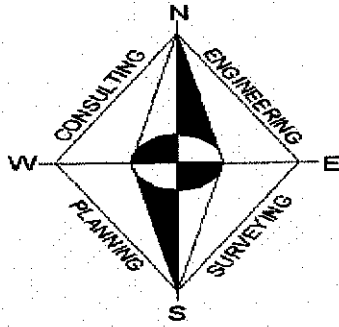
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ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

12



SHOUP ENGINEERING Inc.

ENGINEERS-PLANNERS-SURVEYORS

329 SUMMERFIELD DRIVE
BADEN, PENNSYLVANIA 15005

(724)869-9560
FAX (724)869-7434
shoupeng@comcast.net

**NOVEMBER 2016 ENGINEER'S REPORT
WEST DEER TOWNSHIP**

Prepared December 15, 2016

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meeting:

- Board of Supervisors Meeting - November 16, 2016

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- Nike Site Earthwork - Bid Documents, Specifications and Plans were prepared for this project. The project will use GEDF Grant Funds. Bids for this project were opened on September 29, 2016. JH Excavating commenced on this project on November 2, 2016 and the project has been completed.

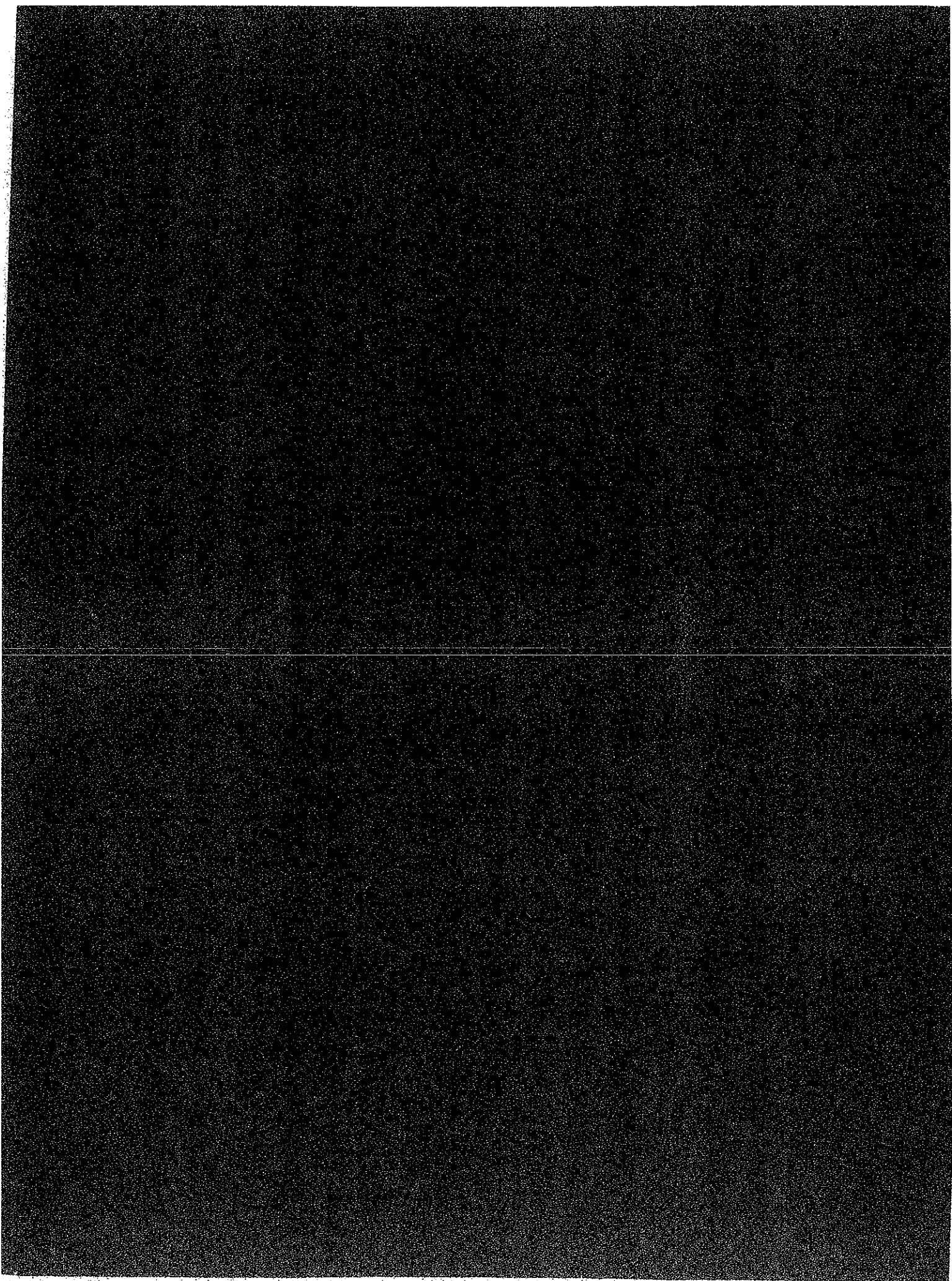
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- McIntyre Heights PRD - A review of this preliminary PRD Plan was performed and a review letter was issued to the Township on September 22, 2016.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



RESOLUTION NO. 2016-19: VACANT PROPERTY

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER ACKNOWLEDGING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF PARCEL WITH LOT AND BLOCK NUMBER 1671-B-396 WOULD BE IN ACCORDANCE WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.

RESOLUTION ATTACHED.

PROPERTY LOCATION:

- 92 BENJAMIN STREET

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2016-19 ACKNOWLEDGING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF PARCEL WITH LOT AND BLOCK NUMBER OF 1671-B-396 WOULD BE IN ACCORDANCE WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.

	MOTION	SECOND	AYES	NAYES
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. FLEMING	___	___	___	___

13

WEST DEER TOWNSHIP
ALLEGHENY COUNTY, PENNSYLVANIA

RESOLUTION NO. 2016-19

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER ACKNOWLEDGING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF PARCEL WITH LOT AND BLOCK NUMBER 1671-B-396 WOULD BE IN ACCORDANCE WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.

WHEREAS, the Township of West Deer, hereinafter referred to as "Municipality", in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County are participating in the Allegheny County Vacant Property Program (Program); and

WHEREAS, certain property has been submitted to the County for consideration under the Program known and identified as Lot and Block Number: 1671-B-396 and;

WHEREAS, under the Program the Municipality is required to review the property acquisition and propose disposition, and submit its approval to the County that said acquisition and proposal resale is in accordance with the Municipality's Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED by the West Deer Township Board of Supervisors as follows:

1. That the above listed property has been reviewed by the Municipality and it approves that its acquisition and subsequent disposition under the Program would be in accordance with the Comprehensive Plan of the Municipality.
2. That a certified copy of this Resolution should be forwarded to the County of Allegheny and the Redevelopment Authority.

RESOLVED this 21st day of December, 2016 by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

Township Manager

Chairman, Board of Supervisors

CERTIFIED COPY

I, the undersigned, the duly appointed Manager of the Township of West Deer, Allegheny County, Pennsylvania (the "Township") hereby certify that: The foregoing is a true and correct copy of a Resolution of the Township Board of Supervisors (the "Supervisors") which was duly adopted by the Supervisors in a public session duly convened on December 21, 2016. The said Resolution has been duly recorded in the official Minutes of the Township of West Deer, Allegheny County, Pennsylvania. The said Resolution remains in effect, unaltered and unamended, as of the date of this Certificate.

I further certify that the Supervisors of the Township complied with the requirements of the "Sunshine Act," Act of July 3, 1986, P.L. 388, No. 84 § 1 et seq. (65 P.S. § 271-286) as amended, relative to the adoption of the foregoing Resolution.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the Township, this 21st day of December, 2016.

(SEAL)

Daniel J. Mator, Jr.
Township Manager

Parcel ID : 1671-B-00396-0000-00
Property Address : 92 BENJAMIN ST
TARENTUM, PA 15084

Municipality : 952 West Deer
Owner Name : SWIERK MARY
SWIERK ANN
SWIERK AGNES

Data displayed on this map is for informational purposes only. It is not survey accurate and is meant to only show a representation of property lines.

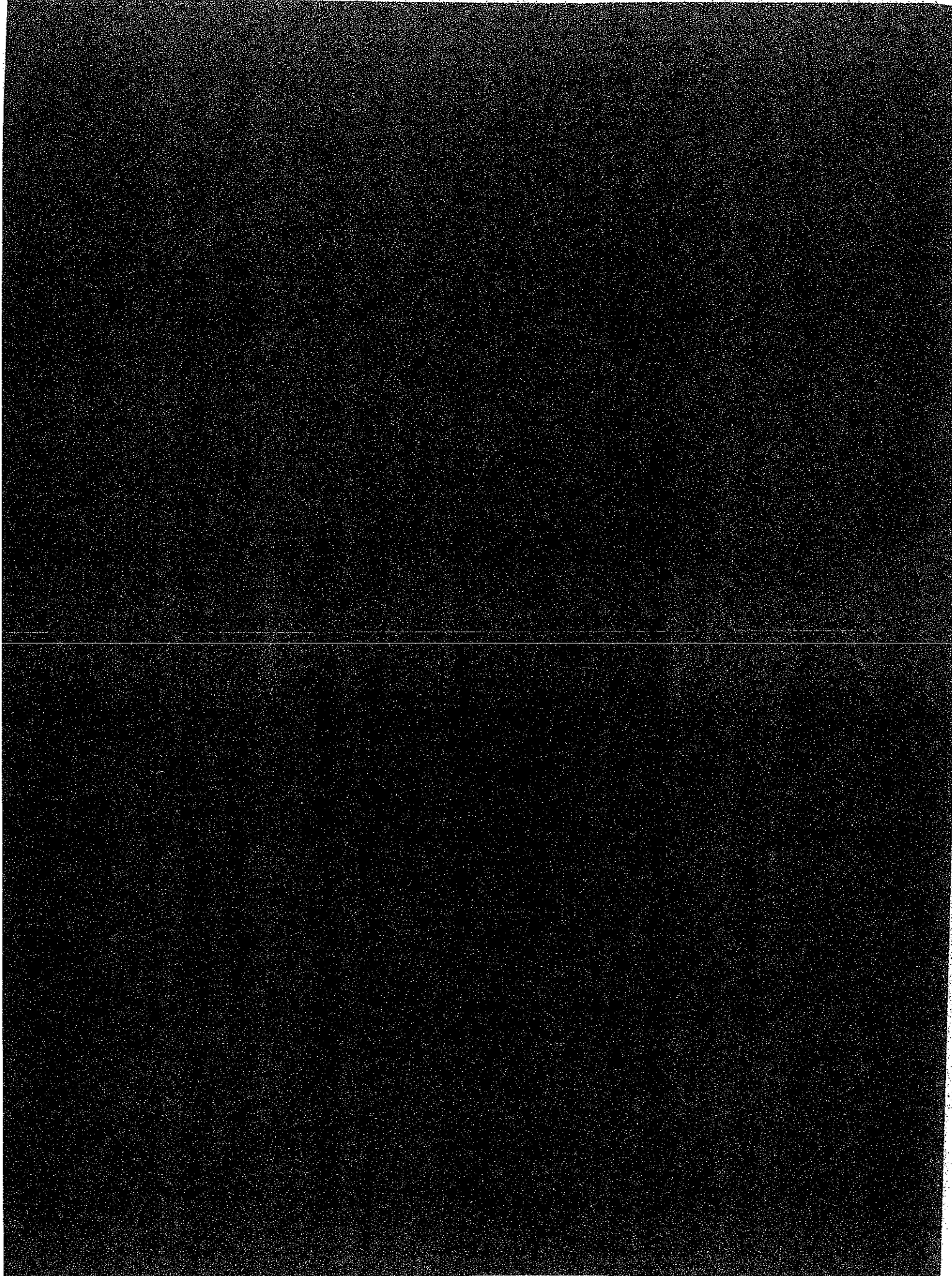
Print

Note: This button uses pop-ups. Please click help button for further printing instructions.



Vacant Land

Buyers Home



ORDINANCE NO. 413: ACCEPTANCE OF CRYSTAL SPRINGS COURT

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREET IN THE WHISPERING PINES PLAN: CRYSTAL SPRINGS COURT; AND AMENDING ORDINANCE NO. 351 TO INCLUDE THE SAME.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 413 ACCEPTING CRYSTAL SPRINGS COURT.

	MOTION	SECOND	AYES	NAYES
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

14

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 413

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREET IN THE WHISPERING PINES PLAN: CRYSTAL SPRINGS COURT; AND AMENDING ORDINANCE NO. 351 TO INCLUDE THE SAME.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, Glasso Development Company, LP is the owner of a certain tract of land situated in West Deer Township, Allegheny County, Pennsylvania, which has been subdivided into the Whispering Pines subdivision, with frontage along a certain public right-of-way known as McIntyre Road; and

WHEREAS, Glasso Development Company, LP desires to dedicate to West Deer Township for public use and enjoyment one certain right-of-way within the Whispering Pines subdivision plan: Crystal Springs Court; and

WHEREAS, West Deer Township, upon recommendation of the Township Engineer and administration, feels that accepting and recording the Deeds of Dedication for the aforementioned right-of-way improves the Township's infrastructure, public access, and public safety; and

WHEREAS, West Deer Township maintains Ordinance No. 351, which lists all dedicated public rights-of-way/Township roads.

NOW, THEREFORE, West Deer Township does hereby ordain that the Board of Supervisors accepts the Deed of Dedication for Crystal Springs Court within the Whispering Pines subdivision plan to have and to hold as a public road/right-of-way, together with the storm sewer system constructed thereunder (if any), and with the same effect as if said roadway had been opened by a Decree of the Court of Common Pleas in and for the County of Allegheny after proceedings duly held for that purpose under and in compliance with the laws of the Commonwealth of Pennsylvania, and hereby amends Ordinance No. 351 to include the same.

DULY ORDAINED AND ENACTED this ____ day of _____ 2016.

ATTEST:

WEST DEER TOWNSHIP

Township Manager

Chairman of the Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on __, _____, 2016 and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Jeffrey D. Fleming, Chairman

Richard W. DiSanti, Jr., Vice Chairman

Rick W. Florentine

Leonard Guerre

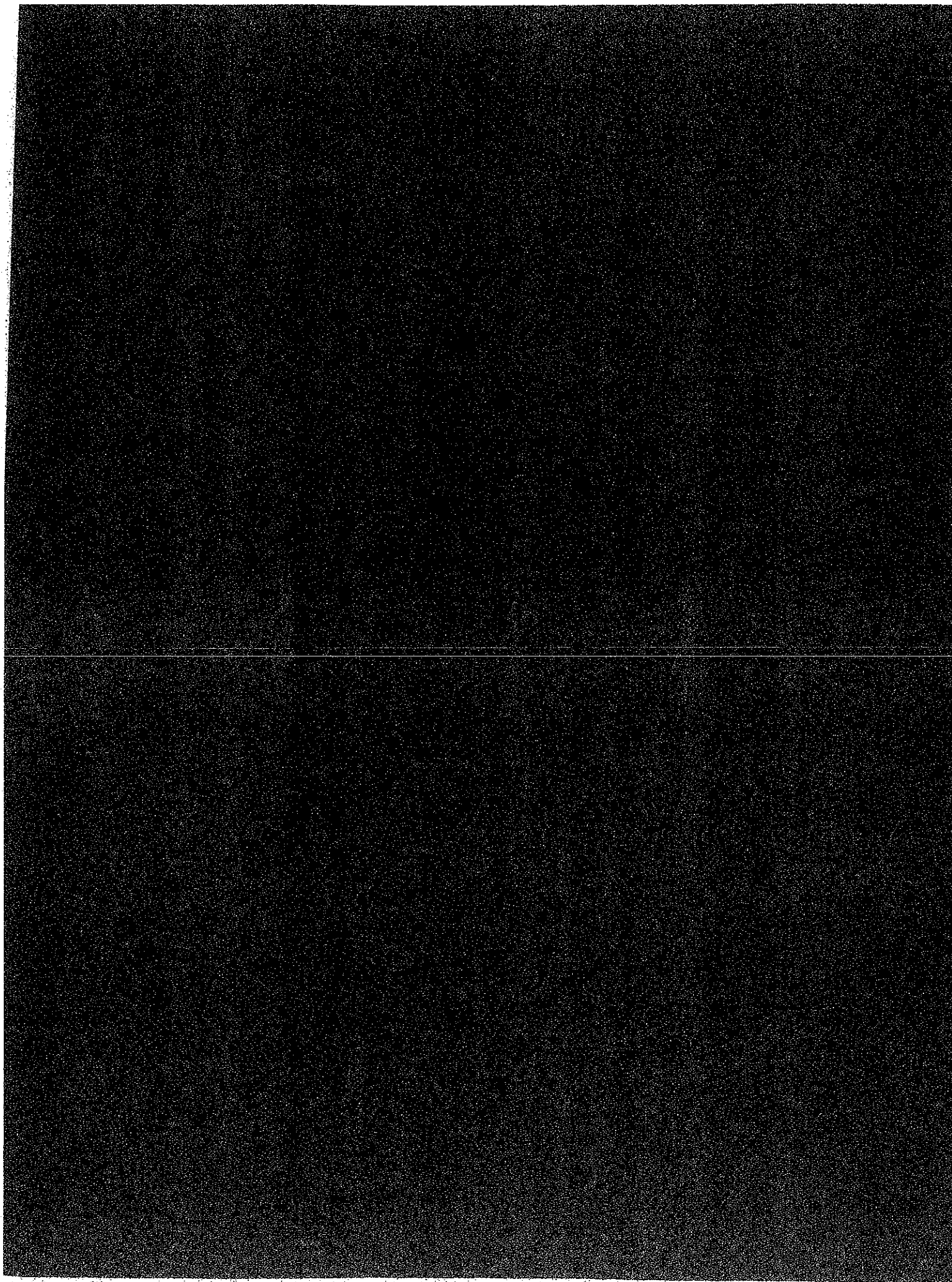
Shirley Hollibaugh

Joyce A. Romig

Gerry Vaerewyck

[SEAL] WITNESS my hand and the seal of the Township on this ____ day of _____ 2016.

By: _____
Daniel Mator
Township Manager



2016 DEMOLITION PROJECT

THE TOWNSHIP ADVERTISED AND RECEIVED SEALED BIDS FOR THE 2016 DEMOLITION PROJECT. BIDS WERE DUE AND OPENED DECEMBER 14, 2016 AT 9:00 A.M.

AMOUNT BUDGETED: \$10,000.00

- PRIORITY #1 -- 13 CREST STREET
- PRIORITY #2 -- 1067 DAWSON ROAD
- ALTERNATIVE #1 -- 359 W. 12TH AVENUE
- ALTERNATIVE #2 -- 512 STATE ROUTE 908 EXT.

THE BID RESULTS ARE ATTACHED.

MR. PAYNE.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2016 DEMOLITION PROJECT TO HAAS DEMOLITION FOR THE STRUCTURE(S) LOCATED AT: _____ IN THE AMOUNT OF \$ _____.

	MOTION	SECOND	AYES	NAYES
MRS.HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___

15

West Deer Blighted Properties to be Demolished

Contractors Name

HAAS

Priority #1

13 Crest Street

\$ 8,000

Priority #2

1067 Dawson Road

\$ ~~7,000~~ 900

Alternative #1

359 W. 12th Ave

\$ 4,400

Alternative #2

512 State Route 908 Ext.

\$ 4,000

total 17,300

Winning Bidder will be responsible for utility removal/capping off including one call, seeding property with grass seed and demolition permit cost of \$40.00 per structure. Winning Bidder must also supply bonding or letter of credit for bid amount.

***** All Bidders must submit references and details of prior experience including demolition experience. All bidders must also submit proof of insurance.**

All bids must be received by December 14th at 9 am when bid opening will begin.

Please contact Bill Payne at 724-265-2780 with bid packet requests or questions.

The Township reserves the right to reject any and all bids.

West Deer Blighted Properties to be Demolished

Contractors Name Ron Gillette, Inc.

Priority #1

13 Crest Street \$ 10,605.00

Priority #2

1067 Dawson Road \$ 6,000.00

Alternative #1

359 W. 12th Ave \$ 8,500.00

Alternative #2

512 State Route 908 Ext. \$ 7,995.00

Winning Bidder will be responsible for utility removal/capping off including one call, seeding property with grass seed and demolition permit cost of \$40.00 per structure. Winning Bidder must also supply bonding or letter of credit for bid amount.

***** All Bidders must submit references and details of prior experience including demolition experience. All bidders must also submit proof of insurance.**

All bids must be received by December 14th at 9 am when bid opening will begin.

Please contact Bill Payne at 724-265-2780 with bid packet requests or questions.

The Township reserves the right to reject any and all bids.

West Deer Blighted Properties to be Demolished

Contractors Name JH Excavating

Priority #1

13 Crest Street \$ 12,000

Priority #2


1067 Dawson Road \$ 5,400

Alternative #1

359 W. 12th Ave \$ 11,250

Alternative #2

512 State Route 908 Ext. \$ 7,900


PRESIDENT

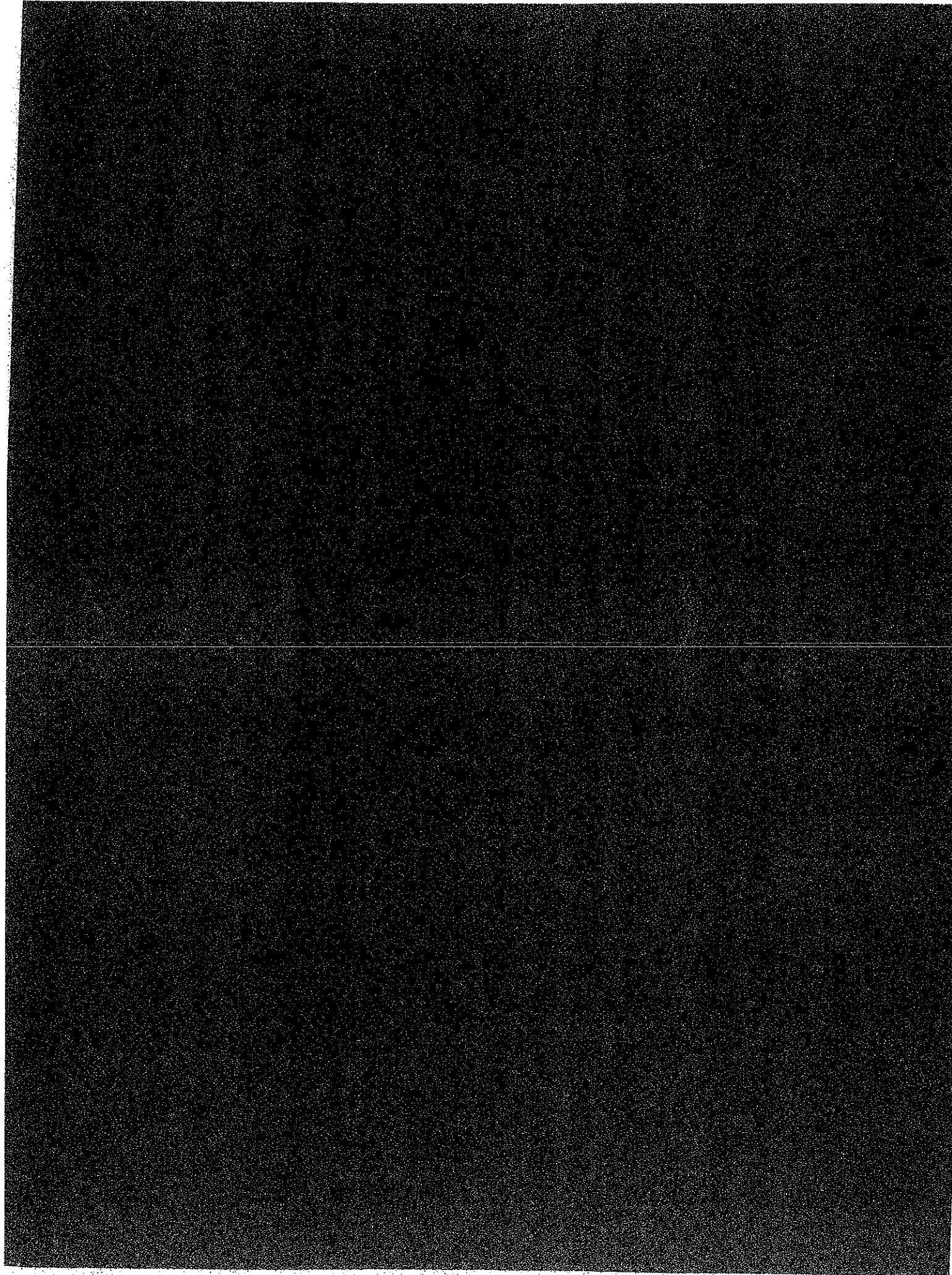
Winning Bidder will be responsible for utility removal/capping off including one call, seeding property with grass seed and demolition permit cost of \$40.00 per structure. Winning Bidder must also supply bonding or letter of credit for bid amount.

***** All Bidders must submit references and details of prior experience including demolition experience. All bidders must also submit proof of insurance.**

All bids must be received by December 14th at 9 am when bid opening will begin.

Please contact Bill Payne at 724-265-2780 with bid packet requests or questions.

The Township reserves the right to reject any and all bids.



REBECCA RESIDENCE PILOT AGREEMENT

ATTACHED IS THE REVISED PAYMENT IN LIEU OF TAX AGREEMENT (PILOT AGREEMENT) BETWEEN THE DEER LAKES SCHOOL DISTRICT, THE TOWNSHIP OF WEST DEER, AND THE COUNTY OF ALLEGHENY, AND REBECCA RESIDENCE.

MR. HAPPEL.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO **APPROVE/NOT APPROVE** THE PAYMENT IN LIEU OF TAX AGREEMENT BETWEEN TH E DEER LAKES SCHOOL DISTRICT, THE TOWNSHIP OF WEST DEER, AND THE COUNTY OF ALLEGHENY, AND REBECCA RESIDENCE.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. FLEMING	___	___	___	___

16

AGREEMENT

This Payment in Lieu of Tax Agreement (“PILOT Agreement” or “Agreement”) is made this _____ day of _____, 2016 (the “Effective Date”) between and among:

The **DEER LAKES SCHOOL DISTRICT**, The **TOWNSHIP OF WEST DEER**, and the **COUNTY OF ALLEGHENY** (hereinafter collectively the “Taxing Bodies”)

and

REBECCA RESIDENCE, formerly known as **Rebecca Residence for Protestant Ladies**, d/b/a **CONCORDIA AT REBECCA RESIDENCE**, a Pennsylvania non-profit corporation having its principal place of business at 3746 Cedar Ridge Road, Allison Park, Pennsylvania 15101 (hereinafter “Rebecca”)

WITNESSETH

WHEREAS, Rebecca is the owner of two (2) parcels of property located in West Deer Township:

- (i) Block and Lot No.: 1215-J-201 consisting of approximately 47.00 acres of land and currently identified as tax exempt by the Allegheny County Department of Administrative Services, Office of Property Assessment (“OPA”) with an assessed value of \$15,552,500; and,
- (ii) Block and Lot No.: 1215-P-352 consisting of approximately 23 acres of land and currently identified as taxable by the OPA with an assessed value of \$268,800; both parcels are hereinafter collectively referred to as the “Property”);

WHEREAS, Rebecca currently operates a Continuing Care Retirement Community (“CCRC”) entitled Rebecca Residence on Block and Lot No. 1215-J-201 of the Property and is pursuing plans to enlarge Rebecca Residence and construct independent living units (“Improvements”) on Block and Lot No. 1215-P-352 of the Property in furtherance of the CCRC and the mission of Rebecca Residence;

WHEREAS, Rebecca has asserted that the Property is exempt from property taxation and will continue to be exempt from property taxation once the Improvements have been constructed and intends to seek continuation of the tax exempt status for Block and Lot No. 1215-J-201 ;

WHEREAS, with respect to Block and Lot No. 1215-P-352, Rebecca will be using this property in conjunction with the expansion of Rebecca Residence. To this effect, Rebecca filed an Application for Property Tax Exemption that is currently pending before OPA;

WHEREAS, Rebecca and the Taxing Bodies desire to enter into an agreement with respect to the taxability of the Property during the term of this Agreement in order to avoid litigation and appeals concerning the same;

NOW THEREFORE, in consideration of the mutual covenants and promises herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the parties hereto do hereby agree and covenant as follows:

1. The foregoing recitals are incorporated by reference as though fully set forth herein.
2. All parties hereto will immediately withdraw all pending appeals regarding tax exempt status and/or assessed valuation of the Property.
3. Rebecca will make the following aggregate tax payments and payments in lieu of taxes to the Taxing Bodies on behalf of the Property ("PILOT monies") in each of the tax years 2016 through 2027 as follows:

<u>Due Date</u>	<u>Total Amount Due</u>
March 31, 2016	\$0.00
March 31, 2017	\$0.00
March 31, 2018	\$144,000.00
March 31, 2019	\$147,600.00
March 31, 2020	\$151,290.00
March 31, 2021	\$155,072.00
March 31, 2022	\$158,949.00
March 31, 2023	\$162,923.00
March 31, 2024	\$168,625.31
March 31, 2025	\$174,527.20
March 31, 2026	\$180,635.66
March 31, 2027	\$186,957.91

4. The payments set forth in paragraph 3 above, shall be divided among the Taxing Bodies in the same proportion as the millage upon which the real property taxes are based for the year in question. The School District's millage shall be based upon its millage rate on January 1 of the payment year. For Tax Year 2016, the millages and relative proportions are as follows:

	<u>Millage</u>	<u>Percentage</u>
Deer Lakes School District	21.953	76.56%
West Deer Township	1.99	6.94%
Allegheny County	<u>4.73</u>	<u>16.50%</u>
	28.673	100.00%

The Taxing Bodies may re-allocate the relative proportions of the PILOT monies among themselves upon mutual written consent without the need to obtain the consent of Rebecca. However, the Taxing Bodies shall advise Rebecca in writing of any reallocation inconsistent with this paragraph.

5. The PILOT monies shall be due and made on or before March 31 of each year.

6. During the period of this Agreement, Block and Lot No. 1215-P-352 shall be designated as a taxable property, and the payments specified in paragraph 3 shall, as to the property alone, constitute tax payments, with all statutory priorities, liens, interest and penalties for nonpayment applicable thereto. With regard to the remaining Property, Rebecca agrees that the payments specified in paragraph 3, above, may be liened by the Taxing Bodies to the extent permitted by law and that the Taxing Bodies may charge interest and penalties on the late payment of such amounts in the same manner as they could have done had such payments been property tax payments.

7. Notwithstanding the provisions of paragraph 6, above, and paragraph 16, below, the parties hereto hereby agree and stipulate that, for the sole and exclusive purpose of any application for exemption from real estate taxation which Rebecca may file for the Property, or any challenge or objection to exempt status that any Taxing Body may file for any of the Property, all amounts payable under this Agreement shall be deemed to have been a Payment in Lieu of Taxes, or "PILOT" payment, made pursuant to a Voluntary Agreement under Section 377 of the Institutions of Purely Public Charity Act, Act of November 26, 1997, P.L. 508, No. 55, § 7, and shall be treated as a contribution pursuant to a Voluntary Agreement under that section for all purposes pertaining to that Act. The Agreement and the stipulation set forth in this paragraph shall survive the termination of this Agreement.

8. No party hereto shall appeal or otherwise challenge the assessed valuation or taxability or exemption of any of the Property prior to January 2, 2027. After January 2, 2027, any party hereto may challenge the assessment, taxability or exemption of any of the Property, provided, however, that the outcome of any such tax challenge for tax year 2027 will not affect the payments due pursuant to paragraph 3, above, or any provision hereof, for the balance of the term of this Agreement. The intent of this paragraph is to allow a party to take action if desired in advance of the expiration of this Agreement in an effort to have the assessment and/or exemption resolved or near resolution as of such expiration. Nothing in this Agreement shall constitute a waiver of the parties' right to file an appeal of the determination of the assessed value of the Property.

9. This Agreement shall be fully assignable to an affiliated not-for-profit organization controlled by Concordia Lutheran Ministries, a Pennsylvania non-profit corporation and the sole member of Rebecca, and/or any transferee or purchaser that is an Institution of Purely Public Charity as defined under Article 8 Section 2(a)(v) of the Pennsylvania Constitution. This Agreement shall be binding for the term thereof upon any transferee or purchaser that is an Institution of Purely Public Charity as defined under Article 8 Section 2(a)(v) of the Pennsylvania Constitution. This Agreement shall terminate immediately in the

event of the transfer, conveyance or assignment of any portion of the Property to any person or entity other than an Institution of Purely Public Charity as defined under Article 8 Section 2(a)(v) of the Pennsylvania Constitution.

10. In the event of legislation abolishing property taxes for commercial properties, including but not limited to the Property and/or Rebecca, this Agreement shall immediately terminate.

11. In the event of legislation reducing the amount of property taxes, said reduction resulting in property owners paying monies intended to be used by the Taxing Body(ies) in place of property taxes during the term hereof, then the parties will negotiate in good faith to reach an agreement on how to equitably apply the new legislation so as to continue, as closely as possible, the intent and impact of this Agreement; it being the intent of the parties that Rebecca's financial commitment to the Taxing Bodies for property taxes or new taxes that take the place of property taxes, shall not exceed the amounts set forth in Paragraphs 3 above. In the event that the parties are unable to reach such an agreement, then either party may submit the matter to adjudication before the Court of Common Pleas of Allegheny County, Pennsylvania. This Agreement shall terminate immediately if Rebecca, and/or its assigns, as set forth in paragraph 9 above, cease to operate a CCRC on the Property.

12. Each of the Parties has read this Agreement, understands its contents and represents it has full and complete authority to sign this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provisions of the Agreement.

13. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and the parties may execute this Agreement by signing any such counterpart. The counterparts of this Agreement may be executed and delivered by facsimile or email transmission.

14. This Agreement constitutes the entire agreement between the Parties. This Agreement supersedes any prior communications, agreements or understandings, whether oral or written, between the Parties arising out of or relating to the subject matter of this Agreement. Other than the terms of this Agreement, no other representation, promise or agreement has been made.

15. This Agreement may not be amended or modified, nor may any rights hereunder be waived, except in a writing signed by each Party, and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose given. Verbal modifications shall not be effective.

16. This Agreement constitutes a settlement of litigation and shall not constitute an admission or result in any presumption as to the exemption, taxability, or fair market value of the Property. However, nothing in this paragraph shall affect the treatment of the payments made hereunder pursuant to paragraph 7, above.

17. Any increase in the available number of independent living apartments on the Property from 109 units following year 2017 will require the parties to negotiate a proportional increase in the payments set forth in paragraph 3 above.

IN WITNESS WHEREOF, the parties, intending to be legally bound, hereto have entered into and executed this Agreement as of the above-mentioned Effective Date.

DEER LAKES SCHOOL DISTRICT

By: _____

Name: _____

Title: _____

WITNESS

TOWNSHIP OF WEST DEER

By: _____

Name: _____

Title: _____

WITNESS

ALLEGHENY COUNTY

By: _____

Name: _____

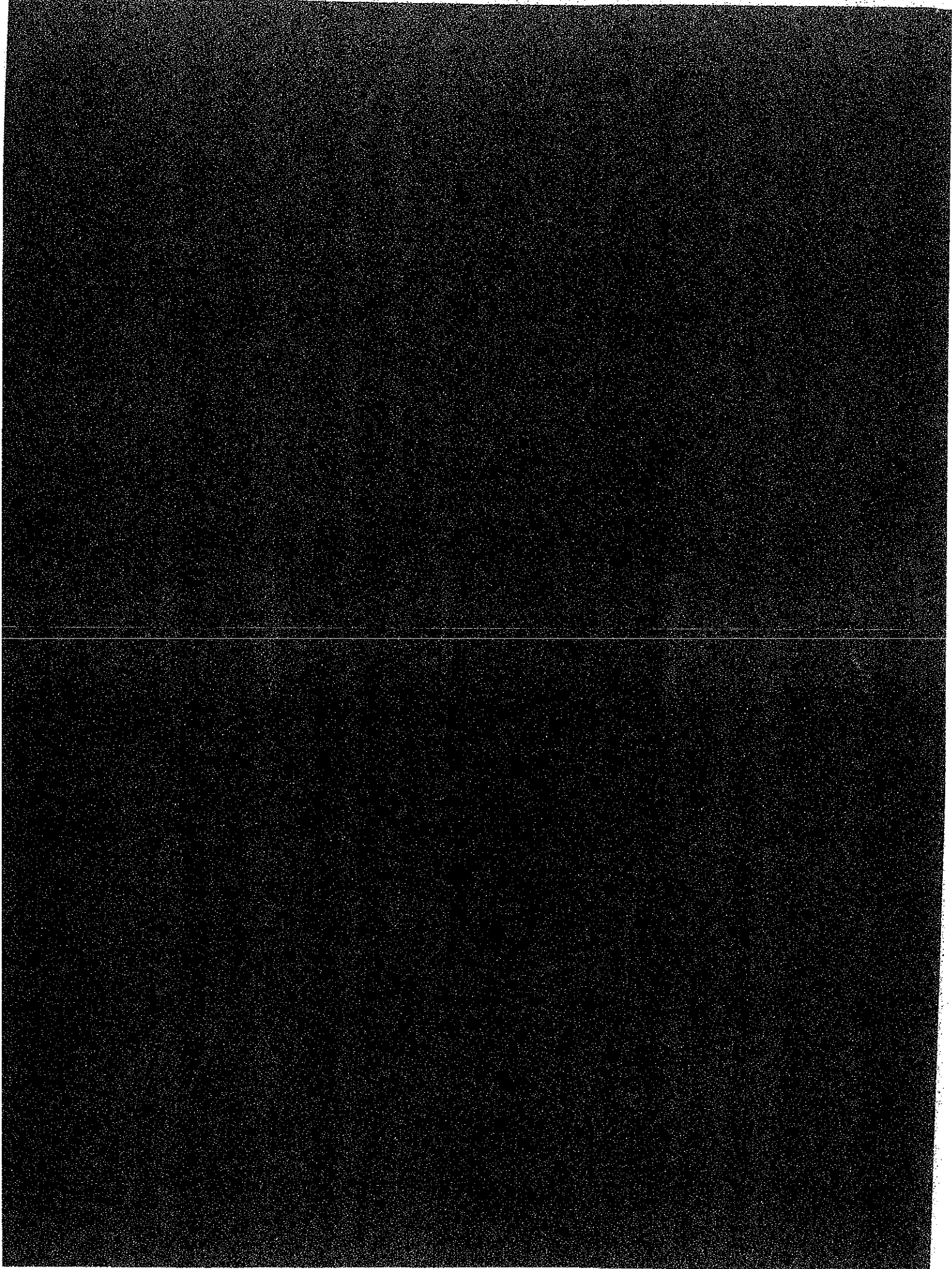
Title: _____

WITNESS

**REBECCA RESIDENCE d/b/a
CONCORDIA AT REBECCA
RESIDENCE**

WITNESS

By: _____
Name: _____
Title: _____



ICE BREAKERS FOR PUBLIC WORKS GARAGE

THE TOWNSHIP EXPLORED COST-EFFECTIVE OPTIONS TO INSTALL ICE BREAKERS ON THE PUBLIC WORKS GARAGE. SHIPECK HEATING PROVIDED A CUSTOM PROPOSAL WHICH WAS DISTRIBUTED TO THE BOARD FOR \$700.00 MATERIAL AND \$500.00 LABOR FOR A GRAND TOTAL OF \$1,200.00.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE SHIPECK HEATING TO INSTALL THE ICE BREAKERS ON THE PUBLIC WORKS BUILDING GARAGE ROOF AS PREVIOUSLY DISCUSSED AT A COST OF \$1,200.00.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLEMING	___	___	___	___

MUNICIPAL BUILDING PARAPET REPAIR

THE TOWNSHIP EXPLORED OPTIONS FOR REPAIRS TO THE MUNICIPAL BUILDING OVERHANG, WHICH IS SEPARATING FROM THE BUILDING'S PARAPET. A NUMBER OF CONTRACTORS WERE CONTACTED, AND THE TOWNSHIP RECEIVED THE ONE ATTACHED BID FROM DAVID K. YEE (DKY CONTRACTING) IN THE AMOUNT OF \$3,730.00.

I MOVE TO AUTHORIZE DAVID K. YEE TO REPAIR THE MUNICIPAL BUILDING OVERHANG AS PREVIOUSLY DISCUSSED AND DESCRIBED IN HIS PROPOSAL AT A COST OF \$3,730.00.

	MOTION	SECOND	AYES	NAYES
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

18

David K Yee

263 Emerson Rd
Shaler, PA 15209-1732
PA # 111680

Estimate

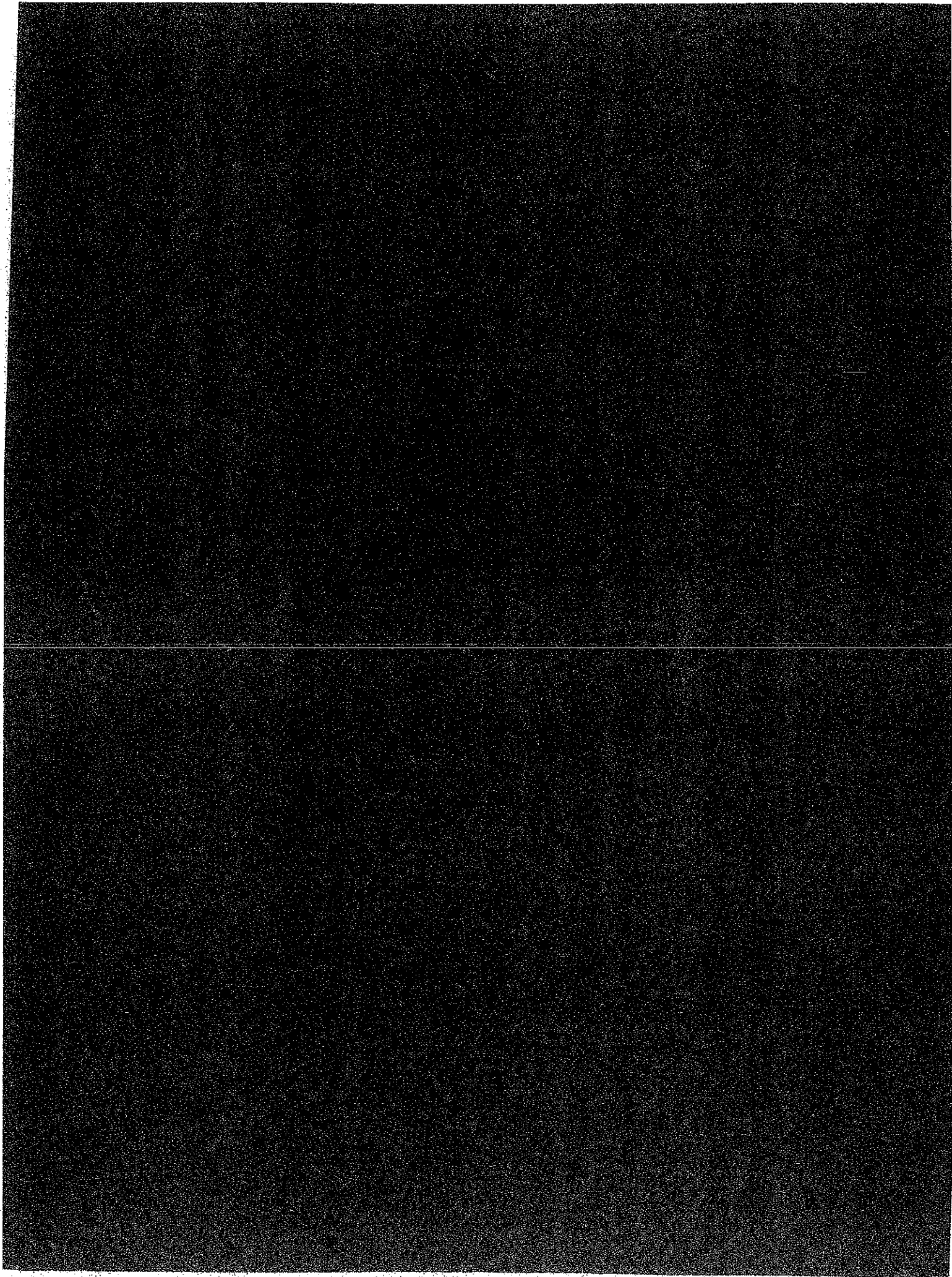
Date	Estimate #
11/22/2016	100

Name / Address
West Deer Twp.

Terms	Project
	Municiple Building

Description	Qty	Total
<p>Repair of Right side overhang and parapet wall at rear right side. The last 21' of overhead structure is begriming to roll forward off of the block wall behind.</p> <p>3x3 steel angle supports to be installed approximately every 3' with in the failing portion of the structure. Vertical angle supports mounted within over hang will be through bolted above suspended ceiling in rear offices.</p> <p>A soft wall containment to be constructed for dust control with in offices. Office equipment and furniture will have to be temporarily relocated.</p> <p>Mobilization and delivery</p> <p>Necessary repairs and stabilization</p> <p>Materials</p> <p>Steel supports with backing plates, 1/2" all thread and hardware, containment material, allowance for damaged sofit upon removal, Lumber</p>		<p>150.00</p> <p>2,800.00</p> <p>780.00</p>
Total		\$3,730.00

Signature _____



SET JOINT MEETING/FIRE COMPANY NO. 3

MR. HAPPEL.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO SET A JOINT MEETING WITH WEST DEER TOWNSHIP VOLUNTEER FIRE COMPANY NO. 3 AND THE WEST DEER TOWNSHIP BOARD OF SUPERVISORS REGARDING THE LOAN FOR THE PURCHASE OF A FIRE TRUCK ON:

TUESDAY, JANUARY 3, 2017 AT 7:30 P.M.

(BEFORE THE REORGANIZATION MEETING WHICH IS HELD AT 8:00 PM).

	MOTION	SECOND	AYES	NAYES
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

19

COMMITTEE REPORTS

Engineering & Public Works Committee

Chairman – Mr. Florentine

Financial, Legal & Human Resources Committee

Chairman – Dr. DiSanti

EMS Oversight Committee

Chairman – Mr. Vaerewyck

COG Report

Mr. Vaerewyck

20

OLD BUSINESS

21

NEW BUSINESS

22

SET AGENDA / Tuesday, January 3, 2017
7:30 p.m. Joint Meeting w/ Fire Company No. 3
8:00 p.m. Reorganization Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Nominate and Elect Chairperson for the Year 2017
5. Nominate and Elect Vice Chairperson for the Year 2017
6. Appoint Township Auditor
7. Furnish Bonds
8. Establish Rules of Order and Robert's Rules of Order
9. Depository for funds
10. Facsimile Signature
11. Set Monthly Meeting Date and Time
12. Appoint Delegate and Alternate (NHCOG)
13. Appoint Delegate and Alternate (Allegheny County Association of Township Officials)
14. Appoint Delegate and Alternates (EIT Tax Committee)
15. Conferences
16. 2017 Board appointments
 - A - Planning Commission - 2
 - B - Zoning Hearing Board - 2
 - C - Parks & Recreation - 2
 - D - Deer Creek Drainage Basin Authority - 2
17. Set Agenda: January 18, 2017
18. Adjournment

23

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

24

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

25